
SONOMA COUNTY TRANSPORTATION AUTHORITY PARATRANSIT COORDINATING COMMITTEE

AGENDA

July 23, 2002

1:30 p.m. to 3:00 p.m.

**Sonoma County Public Works Conference Room
2300 County Center Drive, Suite B 100**

Directors

Jake Mackenzie, Chair
Rohnert Park

Paul Kelley, V. Chair
Sonoma County

Steve Allen
Windsor

Joe Costello
Sonoma

Geoffrey Fox
Cotati

Mike Healy
Petaluma

Robert Jehn
Cloverdale

Mike Kerns
Sonoma County

Lisa Schaffner
Healdsburg

Tim Smith
Sonoma County

Sam Spooner
Sebastopol

Sharon Wright
Santa Rosa

SCTA Staff

Suzanne Wilford
Executive Director

Janet Spilman
Transportation Planner

Jeanette Wood
Executive Assistant

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ITEM

- I. Introductions and public comment on items not on agenda
- II. Consent Items – DISCUSSION/ACTION
 - A. Approval of the Agenda
 - B. Approval of March 2002 Minutes
- III. Reports – INFORMATION
 - A. SCTA Report
 - B. Transit Agencies
 - C. SMART Report
 - D. MTC Report
 - E. Other announcements/information
- IV. Transit Forum - DISCUSSION
- V. Outreach to Low Income Communities – DISCUSSION/ACTION
- VI. Adjourn - ACTION

The next **SCTA** meeting is September 9, 2002
The next **PCC** meeting is September 24, 2002

For special accessibility needs contact SCTA staff at least 10 days in advance of meeting.

SONOMA COUNTY TRANSPORTATION AUTHORITY PARATRANSIT COORDINATING COMMITTEE

MINUTES
May 14, 2002

ATTENDEES

Dennis Battenberg	May Huddleston
Jim Caddick	Janice Cordova, Friends House
Larry Henzerling	Antonio Martinez, Council on Aging
Carol Giovanatto, City of Sonoma	Beryl Brown, Earle Baum Center for the Blind
Niessia Benedetti-Diehl, Volunteer Wheels	Bob Marshall, County Area Agency on Aging
Larry Henzerling, CRI	Janet Spilman, SCTA
Jodi Probst, Sonoma County Transit	Bruce Eisert, Santa Rosa
Jim Wagner, Sonoma County Transit	Cynthia Petersen, Golden Gate
Randolph Garrett, Late For Your Date	James Ryan, City of Petaluma

ITEM

I Introductions were made.

Public Comment – there was no public comment

II A. Agenda was approved.

B. **Minutes** of the March 12, 2002 meeting were approved.

III Reports

A. SCTA - Janet Spilman discussed the SCTA meeting held the previous evening. She handed out newsletters and talked about the development of the SCTA website (www.sonoma-county.org/scta).

B. Transit Agencies

1. Santa Rosa Transit – Bruce Eisert reported that the Santa Rosa paratransit program is in flux. Last Friday (May 10) funding ran out for the paratransit taxi program for this fiscal year. The City is in the process of negotiating new contracts for paratransit service.
2. Sonoma County Transit – Jodi Probst introduced Jim Wagner who will be working for SCT in paratransit eligibility.
3. Petaluma Transit – Jim Ryan reported that Petaluma is purchasing new buses for fixed route service. They are also producing new schedules that are easier to read in Spanish and English. A video has been produced about the transit system and will be aired on public access television.
4. Golden Gate Transit – Cynthia Peterson announced that fares will increase this year as part of the five year plan. The increase will be 4% for fixed route, 2.7% for paratransit. Golden Gate is looking at options for dealing with the serious revenue shortfall this year. It is possible that service may be reduced.
5. Volunteer Wheels – Niessia Benedetti-Diehl briefly described the history and operations of VW. It has been the contract provider of paratransit service for the City of Santa Rosa and the County since the 70s. They provided 22,000 trips within the City and 20,000 outside of Santa Rosa for the County last year.

- C. SMART (Sonoma Marin Area Rail Transit) Report – Jim Caddick serves on the vehicle selection committee for the SMART. They are considering three different vehicles to be examined in the environmental work needed for the implementation of the commuter rail line.
- D. MTC – Jim Caddick reports that EDAC (Elderly and Disabled Advisory Committee of MTC) is developing a workplan. They are also interested in the distribution of transit revenue generated by Prop. 42. Also the Travelers Information number – now is 817-1717 will be replaced by 511.

IV Election of Officers

Janet Spilman thanked the current Chair (Dennis Battenberg) and Vice Chair (Randolph Garrett) of the PCC for their service to the PCC. She then reported that two nominations had been made for the current election of officers. They are for Chair – Dennis Battenberg, and for Vice Chair – Jim Caddick. A motion was made by Bob Marshall to elect Dennis and Jim to these positions, seconded by Beryl Brown. The Committee voted unanimously to elect Dennis and Jim.

V Bylaws

The Bylaws Sub Committee (Larry Henzerling, May Huddleston and Dennis Battenberg) has been working for many months to revise and update the Bylaws of the PCC. The Proposed Bylaws were handed out at the last Committee meeting with the request that any changes, corrections or comments be made by April 1 so that the Sub Committee would be able to incorporate input and produce a final draft to present to the Committee. Janet Spilman read aloud the text of the draft revised bylaws. A motion was made by Bob Marshall to adopt the draft. Janice Cordova seconded the motion. The Committee agreed to adopt the Proposed Bylaws unanimously.

At this point in the meeting Chair Battenberg questioned the Committee about their ability and desire to prolong the meeting beyond the scheduled time. There was a discussion about the efficiency that may be attained by delegating issues to sub committees rather than have the entire committee take up every issue. Also it was noted that the meeting used to be longer and perhaps, since they meet only every other month a longer meeting schedule would be more practical.

Out of this discussion the following decisions were made:

- Remaining items on the agenda will be put over to the next agenda.
- A sub committee will meet to plan the Transit Forum – Jim Caddick, Jim Ryan and May Huddelston are the initial volunteers.
- The next meeting will be scheduled for 1½ hours.

Janet Spilman also asked the Committee to consider meeting on the third or fourth Tuesday of the month, instead of the second. This is because the SCTA Board meets the evening of the second Monday of the month. The Committee agreed to meet on the 4th Tuesday of the month.

The meeting was adjourned at 3 p.m.

The next meeting will be on July 23, 2002.