
SONOMA COUNTY TRANSPORTATION AUTHORITY PARATRANSIT COORDINATING COMMITTEE

AGENDA

Tuesday, May 27, 2003

1:30- 3:00

PRMD Hearing Room – 2550 Ventura Avenue

Santa Rosa

Directors

Jake Mackenzie, Chair
Rohnert Park

Paul Kelley, V. Chair
Sonoma County

Steve Allen
Windsor

Joe Costello
Sonoma

Patricia Gilardi
Cotati

Mike Healy
Petaluma

Robert Jehn
Cloverdale

Mike Kerns
Sonoma County

Lisa Schaffner
Healdsburg

Tim Smith
Sonoma County

Sam Spooner
Sebastopol

Sharon Wright
Santa Rosa

SCTA Staff

Suzanne Wilford
Executive Director

Janet Spilman
Transportation Planner

Janie Ramirez
Executive Assistant

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ITEM

- I. Introductions and public comment on items not on agenda
- II. Consent Items – DISCUSSION/ACTION
 - A. Approval of January 14, 2003 Minutes
- III. Election of officers - DISCUSSION/ACTION
- IV. Section 5310 Program Update - Presentation by Dana Lang of MTC
- V. Reports – INFORMATION
 - A. Transit Agencies
 - B. SCTA Report
 - C. MTC Report
- VI. PCC Subcommittees – DISCUSSION/ACTION
- VII. Member announcements - DISCUSSION
- VIII. Adjourn - ACTION

The next **SCTA** meeting is June 9, 2003

The next **PCC** meeting is July 22, 2003

DISABLED ACCOMMODATION: If you have a disability that requires the agenda materials to be in an alternative format or that requires an interpreter or other person to assist you while attending this meeting, please contact the SCTA at least 72 hours prior to the meeting, to ensure arrangements for accommodation.

SONOMA COUNTY TRANSPORTATION AUTHORITY PARATRANSIT COORDINATING COMMITTEE

MINUTES

March 25, 2003

ATTENDEES

Dennis Battenberg, Chair	Janice Duarte-Cordova, Friends House
Jim Caddick, EDAC (MTC) rep	Larry Henzerling, CRI
James Ryan, City of Petaluma	Cynthia Petersen, Golden Gate
May Huddleston	Tim O'Leary
Bruce Eisert, Santa Rosa	Daren Heatherly
Katherine Taylor, Volunteer Wheels	Francie Moeller
Jim Wagner, Sonoma County Transit	River Tierra, Becoming Independent
Dan Shelley, Earl Baum Center	Janet Spilman, SCTA

ITEM

- I Introductions were made.
Public Comment
Francie Moeller – stated that Santa Rosa paratransit service ends at 7:30p.m. one half hour before SR fixed route transit ends. Bruce Eisert of Santa Rosa responded that it was his understanding that paratransit in Santa Rosa operated the same hours as fixed route (until 8pm).
Daren Heatherly – requested that the PCC have better equipment to assist the hearing impaired.

- II Consent Items
 - A. Agenda was approved.
 - B. Minutes of the January 14, 2003 meeting were approved with the following amendment
 - Item III C.1 last sentence should read (parens indicates addition) Mr. Caddick suggested that this (will eventually) be of tremendous use o paratransit users

- III Reports
 - A. Transit Agencies
 - 1. Petaluma Transit – Jim Ryan told the committee about the new maps and schedules produced in English and Spanish.
 - 2. Santa Rosa –Bruce Eisert reports that SR has seven paratransit vehicles. There are new shelters around town. The transition to MV is working. They are overcoming problems. The transition committee is helping. There have been no denials. On time performance needs improvement.
 - 3. Sonoma County Transit – Jim Wagner reports that Sonoma County Transit has picked up routes from Golden Gate Transit – Route 38 –

Sonoma to San Rafael. New buses will be arriving this summer retiring the last of the diesel fleet. New software has been installed for dispatching/routing. Jodi Probst attended an ADA seminar and will go to Washington D.C. in April for more ADA training.

4. Golden Gate Transit – Cynthia Petersen tells the Committee that service changes by GGT have resulted in \$1.8 million savings so far. \$20 million more (out of a \$85 million budget) needs to be cut. There will be a public meeting on Wednesday, April 9 at the Santa Rosa Junior College to discuss the future service changes at Golden Gate.

VII. SCTA – Janet Spilman reported that this is a very busy time of year for the SCTA because the state funding cycle goes from July 1 – June 30 so many programming decisions are being made now for the start of the fiscal year. Also- according to bylaws - the PCC must have election of officers at the next meeting.

IV. Coordinated Claims

Ms. Spilman explained the source of TDA (sales tax) and STA (fuel tax) and the method of distribution (generally by population). These funds are the primary source of operating revenue for the transit operators and the coordinated claim describes the agreements between the jurisdictions (the cities and the county) and between the transit operators. Golden Gate Transit and Sonoma County Transit provide services that benefit a number of jurisdictions and special agreements for funding these services are outlined in the document. Specific hours of operation and capital investments are not listed (this information can be found in each operators short range transit plans).

In general, revenues are down this year from last, which is bad because last year's revenues were down significantly from FY '01/02. Overall, budgets have been tightened, personnel have been cut (through attrition) and service has not been cut.

There was a question. Section IID shows a reduction (by \$20,000) in paratransit service for intercity services. Staff indicated that she will investigate this to explain to the Committee at the next meeting.

V. Section 5310 Program Application Scoring Results

Becoming Independent went through the large task of preparing applications for three projects. The scoring team, following Caltrans rigorous guidelines came up with results of 90 points for the dispatching equipment and 74 for each vehicle. Ms. Spilman thanked the scoring committee again for their hard work.

VI. PCC Subcommittees

The PCC Bylaws allow for the formation of subcommittees on a permanent and as needed basis. There were several ideas, and discussion about the goals and activities of different subcommittees.

Ideas for subcommittees include

- Community education/outreach
- Operators – public and non profit
- Forum planning subcommittee

Ms. Spilman will bring information about similar committees that the PCC has formed in the past and information provided by Ms. Moeller.

The meeting was adjourned at 3:30 p.m.

PARATRANSIT COORDINATING COMMITTEE STAFF REPORT

DATE: May 27, 2003

TO: Paratransit Coordinating Committee (PCC)

FROM: Janet Spilman, Transportation Planner

SUBJECT: Staff Reports Item V Subcommittees

ITEM VI – PCC Subcommittees –

The following is a copy of subcommittee description from 1993. In addition a document submitted by Francie Moeller is attached. This is the report from a Transportation Forum hosted by Senator John Burton on October 9, 2000 in Marin.

SUBCOMMITTEES

Operators Subcommittee will consist of agencies with vehicles to discuss issues of training, service delivery, coordination, dispatching, insurance, vehicle maintenance, et cetera.

Grant Review and Allocation Subcommittee is responsible for the review and formation of recommendations for full FCC membership action on all grant applications, as requested by funding agencies or governmental entities. This subcommittee will function within timelines set by the MTC grant review calendar.

Accessibility/Unmet Needs Subcommittee will provide recommendations to the full FCC membership on issues related to fixed route and paratransit accessibility including travel training, mobility devices, mediation, accessible vehicles and shelters, senior citizen -mobility issues and advocating and/or mediating for paratransit users, if needed. In addition, the subcommittee will evaluate and monitor unmet needs in the county to ensure subcommittee findings identifying unmet needs are incorporated into the unmet needs process.

Community Education Subcommittee will be responsible for developing ways to educate the community on issues related to paratransit, such as informing legislators about paratransit issues, encouraging legislator membership, promoting paratransit services through the utilization of media, and advocating and/or mediating for paratransit users, if needed.

Executive Committee works closely with staff in performing administrative functions of the FCC including bylaw amendments, development of membership position papers, legislative issues, preparation of agendas for general meetings and making recommendations to the full FCC membership.

AdHoc Committee shall be formed and convened as needed to review 16(b) (2) applications. The AdHoc Committee recommendations will be brought forth to the full FCC membership.

Copy of agenda from Marin Transportation Forum – original provided by Francie Moeller

AGENDA
TRANSPORTATION FORUM

October 9, 2000 10:00 AM -1 PM
(Lunch Will Be Served)

- I. Welcome & Introduction
Judy Arnold, District Coordinator Senator John Burton
- II. Overview of Community of Community Based Living Needs of Persons with Disabilities
Francie Moeller, ADA Compliance
- III. Overview of Current Transit System Environment
 - System Description
 - Jurisdictional Environment
 - Compliance Efforts*GGBHTD Celia Kupersmith, General Mgr., John Loll, Transit Mgr. MCTD*
- IV. What Makes A Transit System Workable and Accessible
Francie Moeller
Patrick Wm. Connally
- V. Summary of Past Actions and Issues
John Loll
- VI. Prioritization of Issues and Goal Setting
Everyone

WORKING LUNCH

- VII. Next Steps
Everyone (noon to 1)
- VIII. Open Time

A special thanks to: Whistlestop Wheels for the use of the room and the lunch The League of Women Voters of Marin for moderation and facilitating.
Senator John Burton and Hanson Bridgett Marcus Vlahos & Rudy Law Firm for their monetary contributions.