



SCTA Sonoma
County
Transportation
Authority

Keeping Sonoma County Moving

PARATRANSIT COORDINATING COMMITTEE

AGENDA

Tuesday February 24, 2004

1:30- 3:00

PRMD Hearing Room – 2550 Ventura Avenue, Santa Rosa

ITEM

- I. Introductions and comments on items not on agenda
- II. Consent Items – DISCUSSION/ACTION
 - A. Approval of November 18, 2003 Minutes
- III. Reports – INFORMATION
 - A. Transit Agencies
 - B. SCTA Report
 - C. MTC Report
- IV. FTA Section 5310 Update
- V. Countywide Transportation Plan/Regional Transportation Plan Update – DISCUSSION
- VI. Discuss meeting dates/time of day
- VII. Adjourn – ACTION

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The next **SCTA** meeting is March 15, 2004
The next **PCC** meeting is April 12, 2004

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The PCC agenda is available in pdf format and in MS Word.

SONOMA COUNTY TRANSPORTATION AUTHORITY PARATRANSIT COORDINATING COMMITTEE

MINUTES

November 18, 2003

ATTENDEES

Dennis Battenberg, Chair	Janice Duarte-Cordova, Friends House
Bruce Eisert, Santa Rosa	Jodi Probst, Sonoma County Transit
Larry Henzerling, C.R.I.	Cynthia Petersen, Golden Gate
Gail Burge, Petaluma People Services	Jim Wagner, Sonoma County Transit
Beryl Brown, Earl Baum Center	Janet Spilman, SCTA
Linda Picton, SCBC	Katherine Taylor, Volunteer Wheels

ITEM

Chair Battenberg called the meeting to order at 1:35.

- I. Introductions were made.
Janet Spilman relayed the unfortunate news that Jim Caddick passed away. Committee members expressed their sadness and agreed to send their condolences to Jim's family.
- II. Approval of the minutes of July 22, 2003.
Minutes were approved.
- III. Reports
 - A. Transit Agencies
 1. Bruce Eisert of Santa Rosa Transit reported that Peter Edwards is the new manager of MV Transit, replacing Alex Kontos. December 6th is the next meeting date of the Paratransit Transition committee. Mr. Eisert discussed the need for Santa Rosa to address the issue of no shows, (which is a cancellation within 6 hours). Currently no shows cost the City \$25,000/year.
 2. Sonoma County Transit – Jodi Probst and Jim Wagner discussed the new brochure that will help define and explain paratransit services.
There is a new eligibility application form that is being tested. In response to increased ridership Sonoma County Transit is planning to increase their fleet of paratransit vans.
 3. Petaluma Peoples Services, paratransit provider for Petaluma Transit reported on the imminent approval of 2 new paratransit vehicles. PPS has noted an increase in ridership and in applications for eligibility.

4. Volunteer Wheels, paratransit provider for Sonoma County Transit – There is an increase in ridership, Golden Gate Transit cutbacks are affecting service.

5. Golden Gate Transit – The service changes are causing some confusion among fixed route riders. GGT is providing information to help people with the changes. They will re-examine changes, and the overall efficiency of routes again in the spring.

The paratransit ridership has not been affected as much; levels in ridership are normal for this time of year.

B. SCTA Report

Ms. Spilman reported that the SCTA has hired two new staff people, and will be expanding office space.

The Countywide Plan and Regional Transportation Planning processes are underway at the SCTA and MTC.

IV Transit Forum

The Transit Forum Report draft was presented to the PCC by Ms. Spilman. There was concern about the complaints called out in the Executive Summary and it was requested that those statements be given some better context. Ms. Spilman agreed to explain this section better and to distribute changes to the PCC. The PCC accepted the Report with these changes and recommended its presentation to the SCTA.

V Section 5310 Update

Any groups considering applying for Section 5310 grants are asked to please contact Ms. Spilman. The 5310 scoring roster is due to MTC on January 16, 2004. This is after the date of the next regularly scheduled meeting. It was decided then to tentatively reschedule the next meeting to January 13, 2004, one week earlier.

VI Countywide Transportation Plan (CTP)

Ms. Spilman asked the committee to examine the transit/paratransit sections of the 2001 CTP and be prepared at the next meeting to discuss any changes for the 2004 CTP.

The meeting was adjourned at 3:05

<p style="text-align: center;">PARATRANSIT COORDINATING COMMITTEE STAFF REPORT</p>

DATE: February 24, 2004
TO: Paratransit Coordinating Committee (PCC)
FROM: Janet Spilman, Transportation Planner
SUBJECT: Staff Reports

Item IV – FTA Section 5310

Becoming Independent and the City of Santa Rosa have indicated that they will be submitting grant applications for FTA Section 5310. These applications are due to the SCTA, MTC and Caltrans by February 25.

Item V – Countywide Transportation Plan / Regional Transportation Plan updates

The 2001 Countywide Transportation Plan is currently being updated by the SCTA. Attached are pages that are relevant specifically to the PCC, Transit and Paratransit Services. Please be prepared at the meeting to discuss any changes the committee would recommend.

Item VI – Change in meetings times/dates

There is concern that PCC meetings are not at a date and time that is comfortable for members. Is there a better date and time for the Committee to meet?