

COUNTYWIDE BICYCLE ADVISORY COMMITTEE

AGENDA

Tuesday, March 23

2:00 – 3:30

SCTA Conference room

520 Mendocino Ave, Suite 240, Santa Rosa

**Please note:
Mendocino Avenue
southbound is closed.**

ITEM

- I. Introductions and public comment on items not on agenda
- II. Consent Items – DISCUSSION/ACTION
 - A. Approval of the Agenda
 - B. Approval of January 27, 2004 Minutes
- III. Reports – INFORMATION
 - A. Member Reports/Information
 - B. SCTA Report
- IV. TDA Article 3 Review – DISCUSSION/ACTION
- V. CTP update – information to be distributed separately
- VI. Adjourn – ACTION

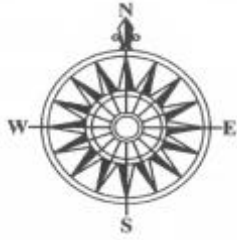
The next **CBAC** meeting is May 25

The next **SCTA** meeting is April 12

DISABLED ACCOMMODATION: If you have a disability that requires the agenda materials to be in an alternative format or that requires an interpreter or other person to assist you while attending this meeting, please contact the SCTA at least 72 hours prior to the meeting, to ensure arrangements for accommodation.

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**This CBAC agenda packet is available online at
www.sonoma-county.org/scta**



COUNTYWIDE BICYCLE ADVISORY COMMITTEE

MINUTES

January 27, 2004

ATTENDEES

Andy Gustavson, City of Healdsburg
Steven Schmitz, County of Sonoma
Elizabeth Tyree, Town of Windsor
Bunni Zimmeroff, SR BPAC
Darrin Jenkins, City of Rohnert Park
Linda Picton

Mike Wylie, Regional Parks
Kenneth Tam, Regional Parks
James Ryan, City of Petaluma
Rob Gjestland, City of Sonoma
Janet Spilman, SCTA
Christine Culver, Sonoma County Bicycle Coalition

ITEM

- I. Introductions were made. Comments for items not on the agenda were made under reports.
- II. Consent Items
 - a. Approval of the Agenda - agenda was approved
 - b. Approval of December 4, 2003 Minutes – minutes were approved with changes
The Petaluma project noted in member reports is the East Washington Creek and not the East Washington Avenue project as reported.
- III. Reports
 - a. Steve Schmitz – Sonoma County – Caltrans has committed to building 8foot shoulders on Hwy 116 between Hurlbut and Occidental and a Class 1 bike path on Hwy 116 between Mill Station Road and Occidental Road
 - b. Bunni Zimmeroff – Santa Rosa – Pierson Reach project is complete. The official opening and inaugural ride will be Sunday, Feb 1. The Franklin/North Bike lanes construction project goes out to bid soon.
 - c. Andy Gustavson – The City of Healdsburg has hired a design consultant to fast track the Foss Creek project to construct the downtown segment of the trail using the City's TDA 3 allocation.
 - d. Elizabeth Tyree – The Town of Windsor has been working with a developer to build a trail connection under the railroad. Unfortunately, the developer has withdrawn the proposal and the Town will look for other opportunities in the future. They have also received a grant to build bike lanes on Windsor River Road to Starr Road.
 - e. James Ryan – The East Washington Bike path is stalled. Jim passed around a design of a bike corral that the City of Petaluma plans to build on Eli to assist bikes and pedestrians across the road.
 - f. Darrin Jenkins – Rohnert Park has completed construction on Commerce Blvd, Class 1 bike lanes from Golf Course Dr. to near the Rohnert Park Expressway (by the freeway sign).
 - g. Ken Tam of Regional Parks introduced Mike Wylie. He expects the opening of the Green Valley Road project to be delayed due to rain.
 - h. Christine Culver – Sonoma County Bicycle Coalition announced that Thursday, May 20 is Bike to Work Day. Contact Christine for more information. 545-0513. scbc@att.net.

- i. SCTA Report – The SCTA received correspondence from the Sonoma County Bicycle & Pedestrian Advisory Committee (SCBPAC) regarding future access points across Highway 101 for bicyclists and pedestrians. This correspondence was handed out at the meeting. Suzanne Wilford, SCTA Executive Director, explained the STIP funding procedures and Caltrans policies for roadway and shoulder width, and opportunities for public input in the environmental and design phases. She also outlined the revised schedule for the program of projects already approved.
- IV. Election of Officers – Steven Schmitz was nominated and elected Chair.
- V. Janet Spilman went over the basics of TDA Article 3 grant guidelines and schedule for applications. TDA3 applications are due on March 5 and will be acted on by CBAC at the March 23 meeting.
- VI. SCTA Countywide Bicycle Plan Update – A subcommittee has been formed (Andy Gustavson, Steven Schmitz, Elizabeth Tyree) to make recommendations on how best to incorporate Bike Plan information into the CTP.
- VII. Meeting was adjourned at 3:30 pm.

COUNTYWIDE BICYCLE ADVISORY COMMITTEE STAFF REPORT

DATE: March 23, 2004
TO: Countywide Bicycle Advisory Committee
FROM: Janet Spilman, Senior Transportation Planner
SUBJECT: **ITEM IV 04/05 TDA Article 3 CBAC Review**

Background

Transportation Development Act (TDA) Article 3 funds may be applied for by all of the cities and the County. Bicycle projects must meet State safety design criteria and CEQA requirements. The local jurisdiction must be able to complete the project within two years, agree to maintain the facility and the project must be consistent with an adopted bicycle plan.

In addition to the application submitted here project sponsors must deliver an authorized resolution from their governing body to the SCTA by April 12, 2004.

The CBAC Review Process

With the current distribution plan each jurisdiction is awarded its share of TDA3 based on a population-based formula. This revenue is accumulated over time and can be projected out two years (under most circumstances). See attached spreadsheet. CBAC reviews all project applications and creates a recommended list of projects to submit to the SCTA.

TDA Article 3 – Bicycle and Pedestrian Facilities – Proposed Project List
(as of March 12, 2004)

County	Hunter View Creek Bikeway	\$ 160,000
County	Sonoma County "Share the Road Campaign	\$ 10,000
County	"Share the Road " Sign installation	\$ 15,000
County	Three Bike Capacity Bike racks on buses	\$ 5,000
Rohnert Park	Commerce Bike Bridge at Hinebaugh Creek	\$ 160,000
Petaluma	Bike/Pedestrian Corral on Ely	\$ 54,876
Santa Rosa	SR Creek Greenway Signage & Entry Gate	\$ 18,900
Windsor	Keiser Park Phase I Trail	\$ 109,000
Total		\$ 532,776

Scorecard

Attached is a scorecard showing the "entitlement" available to each jurisdiction based on current year revenue (\$361,590) and accumulated balance (\$625,563). Note: Windsor has requested that the Faught Creek Bike Path project be rescinded and that the balance of funds (\$17,981) be eligible for the Keiser Park Phase I Trail.

Action Requested

Please review this list of projects for FY 04/05 TDA Article 3 program to be forwarded to SCTA for approval. Consider which projects to add to a projected three year list.

Next steps

March 23 – CBAC approves list of projects to be eligible for TDA3 funding

April – SCTA approves list

May/June – MTC approves list

After MTC approval – each project sponsor will receive correspondence from MTC with an allocation instruction number, information about how the funds can be spent and how to request reimbursement.

summary

Revenue and Expenditure Summary											
	Cloverdale	Cotati	Healdsburg	Petaluma	Rohnert Park	Santa Rosa	Sebastopol	Sonoma	Windsor	County	TOTAL
Unallocated Funds 6/30/2001	\$ 43,634	\$ 28,604	\$ 55,342	\$ 52,864	\$ 68,155	\$ 22,733	\$ 19,948	\$ 33,864	\$ 84,128	\$ 188,082	\$ 597,354
Revenue 2001/2002	5,280	5,609	8,587	43,553	32,829	121,539	6,595	7,725	17,298	120,881	369,896
Available Funds 2001/2002	48,914	34,213	63,930	96,418	100,984	144,272	26,543	41,589	101,426	308,963	967,250
Expenditures 2001/2002	0	32,020	0	\$0	64,040	0	0	\$ 7,500	84,180	80,000	267,740
Unallocated Funds 6/30/02	\$ 48,914	\$ 2,193	\$ 63,930	\$ 96,418	\$ 36,944	\$ 144,272	\$ 26,543	\$ 34,089	\$ 17,246	\$ 228,963	\$ 699,510
Revenue 02/03	4,943	4,615	7,812	38,645	29,485	108,399	5,427	6,498	16,384	101,832	324,040
Available Funds 2002/2003	53,857	6,807	71,741	135,062	98,449	252,671	31,970	40,587	33,630	330,795	1,055,570
Expenditures 2002/2003	-	16,036	-	-	-	102,464	42,800	49,000	-	15,000	225,300
Unallocated Funds 6/30/03	\$ 55,932	\$ (7,301)	\$ 74,978	\$ 150,849	\$ 110,394	\$ 194,893	\$ (8,621)	\$ (5,768)	\$ 40,454	\$ 356,998	\$ 962,808
Revenue 03/04*	5,284	4,908	8,239	40,193	30,413	113,773	5,624	6,735	17,374	104,907	337,450
Available Funds 2003/2004	61,216	(2,394)	83,217	191,042	140,808	308,666	(2,997)	967	57,828	461,905	1,300,258
Expenditures 2003/2004	-	-	99,695	175,000	-	50,000	-	-	-	350,000	674,695
Unallocated Funds 6/30/04	\$ 61,216	\$ (2,394)	\$ (16,478)	\$ 16,042	\$ 140,808	\$ 258,666	\$ (2,997)	\$ 967	\$ 57,828	\$ 111,905	\$ 625,563
Revenue 04/05	5,737	5,259	8,759	42,837	32,548	122,697	5,967	7,229	18,741	111,816	361,590
Available Funds 2004/2005	66,953	2,865	(7,720)	58,879	173,356	381,363	2,969	8,196	76,569	223,721	987,153
Expenditures 2004/2005	-	-	-	-	-	-	-	-	-	-	-
Unallocated Funds 6/30/05	66,953	2,865	(7,720)	58,879	173,356	381,363	2,969	8,196	76,569	223,721	987,153
Projected Revenue 05/06	5,737	5,259	8,759	42,837	32,548	122,697	5,967	7,229	18,741	111,816	361,590
Available Funds 2005/2006	72,690	8,124	1,039	101,716	205,905	504,060	8,936	15,424	95,311	335,537	1,348,743
Expenditures 2005/2006	-	2,464	-	-	-	-	-	-	-	-	2,464
Unallocated Funds 6/30/06	72,690	5,660	1,039	101,716	205,905	504,060	8,936	15,424	95,311	335,537	1,346,279
Projected Revenue 06/07	5,737	5,259	8,759	42,837	32,548	122,697	5,967	7,229	18,741	111,816	361,590
Available Funds 2006/2007	78,427	10,919	9,798	144,553	238,453	626,758	14,903	22,653	114,052	447,353	1,707,869
Expenditures 2006/2007	-	-	-	-	-	-	-	-	-	-	-
Unallocated Funds 6/30/07	78,427	10,919	9,798	144,553	238,453	626,758	14,903	22,653	114,052	447,353	1,707,869
Projected Revenue 07/08	5,737	5,259	8,759	42,837	32,548	122,697	5,967	7,229	18,741	111,816	361,590
Available Funds 2007/2008	84,164	16,178	18,556	187,390	271,002	749,455	20,869	29,882	132,793	559,169	2,069,459
Expenditures 2007/2008	-	-	-	-	-	-	-	-	-	-	-