

Citizens Advisory Committee

AGENDA

March 28, 2005 – 4:00 p.m.

Sonoma County Transportation Authority
520 Mendocino Avenue, Suite 240A, Santa Rosa, California

Directors

Paul Kelley, Chair
Sonoma County

Robert Jehn, V. Chair
Cloverdale

Steve Allen
Windsor

Bob Blanchard
Santa Rosa

Stanley Cohen
Sonoma

Patricia Gilardi
Cotati

Mike Healy
Petaluma

Linda Kelley
Sebastopol

Mike Kerns
Sonoma County

Jake Mackenzie
Rohnert Park

Lisa Schaffner
Healdsburg

Tim Smith
Sonoma County

ITEM

- I.** Introductions
- II.** Consent Items - **DISCUSSION/ACTION**
 - A. Approval of Minutes from February 28, 2005
 - B. Approval of Agenda
- III.** Announcements/Reports – **DISCUSSION/ACTION**
- IV.** Update on Measure M Strategic Plan – **DISCUSSION/ACTION**
- V.** FY05/06 Funding Programs
 - A. Transportation Funds for Clean Air
 - B. TDA Article 3 Bicycle Funding
 - C. Section 5310 Paratransit Funding
 - D. New STP Federal Funds Local Road Rehabilitation
- VI.** Announcements / Other Business - **DISCUSSION**
- VII.** Adjournment - **ACTION**

SCTA Staff

Suzanne Wilford
Executive Director

Janet Spilman
Sr. Transportation Planner

Elijah Henley
Sr. Transportation Planner

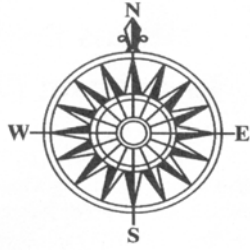
Marge Franco
Executive Assistant

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The next **S C T A** meeting will be held **April 11, 2005**

The next **C A C** meeting will be held **April 25, 2005**

DISABLED ACCOMMODATION: If you have a disability that requires the agenda materials to be in an alternate format or that requires an interpreter or other person to assist you while attending this meeting, please contact SCTA at least 72 hours prior to the meeting to ensure arrangements for accommodation.



Staff Report

To: Citizens Advisory Committee
From: Janet Spilman, Senior Transportation Planner
Re: **ITEM:** TFCA FY05/06 Program of Projects
Date: March 28, 2005

Issue:

Should the SCTA approve the list of FY05/06 TFCA projects recommended by the Technical Advisory Committee?

Background:

As the program manager for the Transportation Fund for Clean Air (TFCA) Program Manager Funds, the Sonoma County Transportation Authority (SCTA) is required to adopt a program of projects for these funds each year. TFCA rules, adopted by the Bay Area Air Quality Management District (BAAQMD), award funding to projects known to provide a benefit to air quality. These funds are generated through a \$4 surcharge on vehicle registrations in the Bay Area. Each county receives 40% of the funds generated within their county as "guarantee funds."

In Sonoma County only the southern portion of the County is within the Air District. Therefore, Cloverdale and Healdsburg and the unincorporated area north of Windsor do not receive funds from the TFCA program administered by the SCTA. The funds received are divided on a population basis among the eligible jurisdictions. The SCTA receives the funds in two installments and these funds are maintained in a separate account until requests for payment are received from project sponsors. Funds are paid on a reimbursement only basis upon the SCTA's receipt of a bill from the project sponsor.

Proposed projects shown below total \$457,057. The total amount of funds available for programming this year is \$849,184. The SCTA may receive up to 5% of the newly generated funds and the interest earned for administration. This totals \$30,155 for FY 2005/2006. Funds allocated to eligible jurisdictions that do not submit projects will be rolled forward to next year for programming.

05-SON-01	Sonoma Co./Windsor	Windsor Intermodal Facility	\$71,658
05-SON-02	Sonoma Co./Petaluma	Petaluma Transit Mall	\$84,582
05-SON-03	Sonoma Co./Cotati	Cotati Intermodal Facility	\$31,369
05-SON-04	Sebastopol	Railroad Forest Path	\$49,417
05-SON-05	Santa Rosa	Voluntary Trip Reduction	\$140,000
05-SON-06	Santa Rosa	Student Pass Subsidy	\$80,031
			\$457,057

Staff Recommendation:

This item is for information only; no action is required of the CAC.

Attachment A

Windsor Intermodal Facility / Park & Ride

\$71,658

Sonoma County Transit and the town of Windsor began construction of the Windsor Intermodal Facility/Park & Ride in summer 2004. Completion is expected in the fall of 2005. The facility will serve as the town of Windsor's main transit center. Initially it will be served by Sonoma County Transit local and intercity services. The facility has been designed to serve as Windsor's passenger rail station should excursion or commute rail services be provided along the NWP corridor in the future. To promote carpooling, the facility will provide approximately 105 park & ride spaces.

Petaluma Transit Mall

\$84,582

Sonoma County Transit and the city of Petaluma will commence with construction of the Petaluma Transit Mall in summer 2005. The facility will serve as Petaluma's main fixed-route and paratransit transfer center. The facility will be served by Petaluma Transit, Sonoma County Transit and Golden Gate Transit, as well as, each operators' respective paratransit service. The Transit Mall will be located on Copeland Street adjacent to the historic NWP Depot facility. The Depot will serve as Petaluma's main rail facility should commute rail service be introduced along the NWP corridor in the future.

Cotati Intermodal Facility / Park & Ride

\$31,369

Sonoma County Transit and the city of Cotati will commence with construction of the Cotati Intermodal Facility/Park & Ride in summer 2005. The facility will serve as Cotati's main transit center. Initially it will be served by Sonoma County Transit local and intercity services. The facility has been designed to serve as Cotati's passenger rail station should commute rail services be provided along the NWP corridor in the future. To promote carpooling, the facility will provide approximately 100 park & ride spaces.

Sebastopol Railroad Forest Bike Path

\$49,417

This is Class 1 Bike Path and Class 3 route. This projects provides gap closure between two segments of Sonoma County Rec. Trail (Joe Rodota Trail and West County Trail) termini in Sebastopol. It provides alternate route for trail users to avoid travel on SR 116 through downtown Sebastopol.

Santa Rosa Voluntary Trip Reduction Program

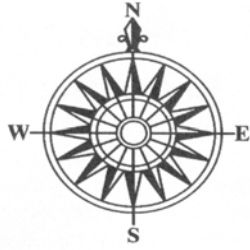
\$140,000

The Voluntary Trip Reduction Program or "Take a Free Ride" Program's target population includes individuals employed in downtown Santa Rosa and at large employment sites around the City, such as Agilent, Kaiser, etc. (These are employers that have at least 25 employees.) The City will continue to "sell" and expand the program by providing the following incentives: 4 Taxi vouchers/participant as a part of the Guaranteed Ride Home Program; transit pass subsidies on Santa Rosa CityBus and Sonoma County Transit; and movie tickets as a part of the Wheels to Reels Program for those who carpool, walk and/or bicycle on a regular basis throughout the month. The Voluntary Trip Reduction Program also involves the installation of bicycle parking facilities, bicycle safety programs, and public transit training for employers and their employees in the downtown area and at large employment sites to facilitate continued participation in the Program.

Santa Rosa Student Pass Subsidy

\$80,031

This project will fund a student monthly transit pass subsidy in an effort to curtail increased auto vehicle trips by students and/or their parents/guardians, especially during peak commute hours in the morning and afternoon. The amount of the subsidy is \$10 per pass. This reduces the cost per pass from \$25 per month to \$15 per month.



Staff Report

To: Citizens Advisory Committee
From: Janet Spilman, Senior Transportation Planner
Re: **ITEM VII:** FY 2005/2006 TDA Article 3 Program of Projects
Date: March 23, 2005

Issue:

Should the SCTA approve the list of TDA Article 3 projects recommended by the Countywide Bicycle Advisory Committee?

Background:

Each year Sonoma County receives funds from the Transportation Development Act (TDA), which are set aside for bicycle and pedestrian projects. TDA Article 3 funds represent roughly 2% of the total amount of TDA funds received by the County after planning and administration funding is subtracted. This year \$390,534 of new revenue is available in Sonoma County for TDA Article 3 projects. As required by SCTA Resolution No. 92-019, the Countywide Bicycle Advisory Committee (CBAC) uses a "scorecard" based on population to allocate TDA Article 3 funds. The "scorecard" reflects the TDA Article 3 fund balance for the previous year and projects the fund balances forward. Countywide, \$954,000 is available for projects in FY05/06. The CBAC develops the TDA Article 3 Bicycle and Pedestrian funds project list each year and makes a recommendation to the SCTA.

In order to ensure that TDA Article 3 projects represent the values and priorities of bicyclists and pedestrians, local bicycle advisory committees in larger communities (population of over 10,000) review projects. For smaller jurisdictions the CBAC acts as the local reviewing committee for TDA Article 3 projects. The CBAC then reviews all of the projects submitted for TDA Article 3 funding and prioritizes them if necessary.

FY 2005/2006 TDA Article 3 Projects

Each year, an annual fund estimate or "entitlement" is developed for each jurisdiction based on population. Unused "entitlement" is accumulated from year to year as credit. A jurisdiction's claim for any given year cannot exceed an amount equal to the accumulated credit plus the following two-year's entitlement.

This year, in accordance with MTC Resolution No. 875 and SCTA Resolution No. 92-019, each jurisdiction was invited to submit TDA Article 3 projects to the CBAC for review for funding in FY 2004/2005. Eight projects were submitted. The CBAC has approved the following list as a recommendation to the SCTA.

Background

Transportation Development Act (TDA) Article 3 funds are available to all of the cities and the County for bicycle and pedestrian projects. Historically, new revenues (approximately \$350,000 annually) are distributed to every jurisdiction by formula based on population. Projects must meet Caltrans safety design criteria and CEQA requirements. The local jurisdiction must be able to complete the project within two years, agree to maintain the facility and the project must be consistent with an adopted bicycle plan. If a jurisdiction does not have a project, their allocation will accumulate in future funding cycles.

The TDA Article 3 Review Process

With the current distribution plan each jurisdiction is awarded its share of TDA3 based on a population-based formula. This revenue is accumulated over time and can be projected out two years (under most circumstances). See attachments for revenue and expenditure summary, project status and project information sheets. CBPAC reviews all project applications and creates a recommended list of projects to submit to the SCTA.

FY 05/06 TDA Article 3 – Bicycle and Pedestrian Facilities – Proposed Project List

Cloverdale	Cloverdale Bicycle Lane Striping Project	\$50,000
Sebastopol	Railroad Forest Path	\$51,356
Santa Rosa	Pierson Reach/Rodota Connector	\$350,000
Windsor	Keiser Park Phase I Trail	\$112,000
<hr/>		
Total		\$563,356

Other Actions

Sebastopol has requested that the Railroad Forest Bike Path project from 02/03 be rescinded and that the balance of funds (\$42,800) be eligible for that project in the current cycle. Cotati will repay Santa Rosa \$2,464 borrowed from Santa Rosa in 02/03.

Recommendation

This is informational only, no action required.

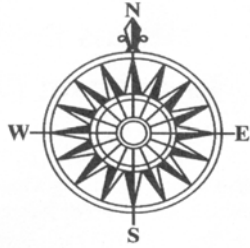
Attachment A

TDA Article 3 – Bicycle and Pedestrian Facilities –Project List

TDA 3 - Bicycle and Pedestrian Facilities

Revenue and Expenditure Summary

		Cloverdale	Cotati	Healdsburg	Petaluma	Rohnert Park	Santa Rosa	Sebastopol	Sonoma	Windsor	County	TOTAL
03/04	Unallocated Funds 6/30/03	\$ 55,932	\$ (7,301)	\$ 74,978	\$ 150,849	\$ 110,394	\$ 194,981	\$ (8,621)	\$ (5,768)	\$ 40,454	\$ 356,998	\$ 962,896
	Revenue 03/04	5,284	4,908	8,239	40,193	30,413	113,773	5,624	6,735	17,374	104,907	337,450
	Available Funds 2003/2004	61,216	(2,394)	83,217	191,042	140,808	308,754	(2,997)	967	57,828	461,905	1,300,346
	Allocation 2003/2004	-	-	99,695	175,000	-	50,000	-	-	-	350,000	674,695
04/05	Unallocated Funds 6/30/04	\$ 61,216	\$ (2,394)	\$ (16,478)	\$ 16,042	\$ 140,808	\$ 258,754	\$ (2,997)	\$ 967	\$ 57,828	\$ 111,905	\$ 625,651
	Revenue 04/05	5,737	5,259	8,759	42,837	32,548	122,697	5,967	7,229	18,741	111,816	361,590
	Available Funds 2004/2005	66,953	2,865	(7,720)	58,879	173,356	381,451	2,969	8,196	94,550	223,721	987,241
	Allocation 2004/2005	-	-	-	54,876	160,000	18,900	-	-	-	190,000	423,776
05/06	Unallocated Funds 6/30/05	66,953	2,865	(7,720)	4,003	13,356	362,551	2,969	8,196	94,550	33,721	563,465
	Revenue 05/06 & adjustments	5,713	5,064	8,362	40,297	30,385	118,191	48,387	6,974	17,878	109,284	390,534
	Available Funds 2005/2006	72,666	7,930	642	44,300	43,741	480,742	51,356	15,170	112,428	143,005	953,999
	Proposed Allocations 2005/2006	50,000	2,464	-	-	-	350,000	51,356	-	112,000	-	565,820
06/07	Unallocated Funds 6/30/06	22,666	5,466	642	44,300	43,741	130,742	0	15,170	428	143,005	388,179
	Projected Revenue 06/07	5,713	5,064	8,362	40,297	30,385	118,191	5,500	6,974	17,878	109,284	345,170
	Available Funds 2006/2007	28,379	10,530	9,005	84,596	74,125	248,934	5,500	22,145	18,306	252,289	733,349
	Allocation 2006/2007	-	-	-	-	-	-	-	-	-	-	-
07/08	Unallocated Funds 6/30/07	28,379	10,530	9,005	84,596	74,125	248,934	5,500	22,145	18,306	252,289	733,349
	Projected Revenue 07/08	5,713	5,064	8,362	40,297	30,385	118,191	5,500	6,974	17,878	109,284	345,170
	Available Funds 2007/2008	34,092	15,594	17,367	124,893	104,510	367,125	11,000	29,119	36,183	361,572	1,078,519
	Allocation 2007/2008	-	-	-	-	-	-	-	-	-	-	-
08/09	Unallocated Funds 6/30/08	34,092	15,594	17,367	124,893	104,510	367,125	11,000	29,119	36,183	361,572	1,078,519
	Projected Revenue 08/09	5,713	5,064	8,362	40,297	30,385	118,191	5,500	6,974	17,878	109,284	345,170
	Available Funds 2008/2009	39,805	20,658	25,729	165,189	134,895	485,316	16,500	36,093	54,061	470,856	1,423,689
	Allocation 2008/2009	-	-	-	-	-	-	-	-	-	-	-
											Updated	3/23/2005



Staff Report

To: Sonoma County Transportation Authority
From: Janet Spilman
Re: FTA Section 5310 Grant Applications
Date: April 11, 2005

Issue:

What is the status of FY 2005/2006 FTA Section 5310 grant applications for Sonoma County?

Background:

Federal Transit Act Section 5310 provides funds to non-profits and public agencies for the purchase of paratransit vans and related equipment for the disabled and elderly. This is an annual process that involves project sponsors, the Transit Paratransit Coordinating Committee, MTC and Caltrans.

Projects were submitted by February 25. A scoring committee made of staff and TPCC members read applications and scored the projects.

MTC is scheduled to adopt the final listing on April 27, 2005. The approved list will be forwarded to the CTC, which will review the applications this summer.

FTA Section 5310 FY 2005/2006 Applicants

Four agencies submitted projects: Becoming Independent, North Bay Industries, Petaluma People Service Center and Pride Industries. Two of them: Becoming Independent and Petaluma People Service Center have been awarded vehicles in the past. North Bay Industries is just beginning to provide transportation services. Pride has experience with this program in other counties, but is applying in Sonoma County for the first time.

Scoring Applications

There are five sections in the Quantitative Scoring Criteria and Project Rating Form. Section 1 assesses Project Need – with points awarded based on the age and mileage of the vehicles to be replaced, or effectiveness of the fleet for service expansion. Section 2 asks about Project Need in terms of the need in the community for these services. Who is the target population? What services are already available? Why is your service necessary? Section 3, Service Effectiveness evaluates the efficiency of the fleet. How many hours per week, how many passenger trips, how many miles traveled? Section 4 addresses the Ability of the Applicant to provide the service and requires details about their operations. Section 5, Coordination awards points based on coordination with other transportation providers (e.g. shared use of vehicles, training, scheduling, maintenance of vehicles).

See attachment A for scoring results.

Next Steps

Projects are also scored by Caltrans with the same criteria. Caltrans will then compile a statewide list of projects in order of score, and will fund projects from the top of the list down. The results of this process will be known in late summer.

Policy Impacts:

None

Fiscal Impacts:

None although transit services provided through non profit agencies helps to relieve demand on public transportation systems.

Staff Recommendation:

This item is for information only. No action is required.

Attachment A

FTA Section 5310 Application Scores

			Project	Section 5310	Total
			Score	Funding Rqst	Project
Applicant	Project	Type	(Max=100)	(80% of Cost)	Cost
Becoming Independent	Small Bus	R	79	36,000	45,000
Becoming Independent	Small Bus	R	79	36,000	45,000
Becoming Independent	Medium Bus	SE	75	44,800	56,000
North Bay Industries	Medium Bus	SE	68	44,800	56,000
Petaluma Peoples Service	Modified Van	R	73	38,400	48,000
Petaluma Peoples Service	Modified Van	R	65	38,400	48,000
Pride Industries	Large Bus, with dispatching equipment	R	63	52,000	65,000
Pride Industries	Large Bus, with dispatching equipment	R	65	52,000	65,000
Pride Industries	Large Bus, with dispatching equipment	R	63	52,000	65,000
Pride Industries	Large Bus, with dispatching equipment	R	57	52,000	65,000
Pride Industries	Large Bus, with dispatching equipment	R	57	52,000	65,000
Pride Industries	Computer Equipment				
Pride Industries	Computer Equipment				