

**Transit - Paratransit
Coordinating Committee**

REVISED AGENDA (attached new reports)

Tuesday, March 20, 2007, 2:00 – 3:30 p.m.

PRMD Conference Room

2550 Ventura Avenue, Santa Rosa

Directors

Robert Jehn, Chair
Cloverdale

Mike Kerns, V. Chair
Sonoma County

Bob Blanchard
Santa Rosa

Stanley Cohen
Sonoma

Pat Gilardi
Cotati

Mike Harris
Petaluma

Paul Kelley
Sonoma County

Jake Mackenzie
Rohnert Park

Warin Parker
Windsor

Sam Pierce
Sebastopol

Mike Reilly
Sonoma County

Lisa Schaffner
Healdsburg

ITEM

- I. Introductions
- II. Public comments on items not on agenda
- III. Consent Items – DISCUSSION/ACTION
 - A. Approval of the agenda
 - B. Approval of Minutes: Jan 16, 2007*
- IV. Santa Rosa CityBus: RFP for Functional Assessments
- V. Coordinated Claim – DISCUSSION/ACTION*
- VI. FTA 5310 Scoring – DISCUSSION/ACTION
- VII. Reports – INFORMATION
 - A. Transit Agencies
 - B. Other Agencies
 - C. SCTA Reports:
 - ✓ Draft 2007 TPCC Workplan*
 - ✓ Membership Roster/Vacancies/ By-Law Change*
 - ✓ MTC Intake Session on Jan 16th*
 - ✓ 2007 *Way To Go Expo*
 - ✓ TCRP Synthesis Reports*
- VIII. Adjourn – ACTION

* Please see attached

Next **SCTA** meeting is April 9, 2007 & Next **TPCC** meeting is May 15, 2007

Suzanne Smith
Executive Director

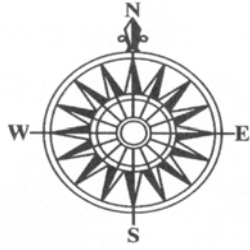
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Staff Report

To: Transit Paratransit Coordinating Committee
From: Janet Spilman, Deputy Director, Planning & Public Outreach
Re: TDA/STA/Measure M Coordinated Claim for Transit FY 2007/2008
Date: March 20, 2007

ISSUE:

Should the TPCC recommend the SCTA adopt the TDA/STA Coordinated Claim for FY 2007/2008? The Transit Technical Advisory Committee recommends adoption of the 07/08 Coordinated Claim.

BACKGROUND:

Each year a Coordinated Claim for Transportation Development Act (TDA) and State Transit Assistance (STA) funds is developed by the jurisdictions of Sonoma County. These funds are the **primary source of operating revenue** for all of Sonoma County's transit operators. Because the service areas of transit operators in Sonoma County cross jurisdictional boundaries, MTC requires that a Coordinated Claim for these funds be prepared and adopted annually by each jurisdiction in Sonoma County and by the Sonoma County Transportation Authority.

The Coordinated Claim documents existing inter-jurisdictional funding agreements for transit services in Sonoma County as they relate to the distribution of TDA and STA funds. The process of developing the Coordinated Claim each year is the primary mechanism for establishing contribution agreements for services provided by transit operators to local jurisdictions.

The Coordinated Claim has been reviewed by the Transit Technical Advisory Committee. Transit Paratransit Coordinating Committee review is now requested.

Fiscal Year 2007/2008 Revenues:

Transportation Development Act (TDA) Funds: TDA revenues are derived from sales tax receipts (one quarter of 1% of the state sales tax) and are, therefore affected by changes in the economy. In FY 2007/2008 \$21.20 million in TDA funds are projected to be disbursed in Sonoma County.

Historical TDA distribution:

FY 2006/2007, \$19,950,000
FY 2005/2006, \$17,900,000
FY 2004/2005, \$17,000,000

In addition, 2006/2007 TDA actual revenues exceeded the estimate, creating an excess generation of over \$500,000. This must be distributed to all of the jurisdictions by the same formula that TDA funds are distributed.

Measure M funds: Measure M revenues are also derived from sales tax receipts (one quarter of 1%) with bus transit receiving 10% of the incoming revenue. There is \$1,886,920 in Measure M funding distributed to transit operators in this Coordinated Claim.

State Transit Assistance (STA) Funds: State Transit Assistance Funds are allocated from three subcategories; (1) STA Population Formula Funds, (2) STA Regional Paratransit Funds, and (3) STA Revenue Based Funds. Each category has a slightly different set of requirements for its distribution.

The three categories are described in brief as follows:

- Population Formula Funds are allocated to local jurisdictions on a population basis and can only be used on transit projects. Entities may claim from current year and prior year funds and may borrow against the fund as long as the fund, as a whole, maintains a positive balance.
- Regional Paratransit Funds are available at MTC's discretion for paratransit projects submitted through this coordinated process. Eligible claimants are Sonoma County Transit, Petaluma Transit and Santa Rosa Transit. As in prior years, 10% of FY 2007/2008 Regional Paratransit funds have been dedicated to Golden Gate to support its regional ADA paratransit services.
- Revenue Based Funds are allocated only to eligible TDA Article 4 transit operators. In Sonoma County, the cities of Healdsburg, Cloverdale, Santa Rosa, and the County are eligible for these funds.

Fiscal Year 2007/2008 Funding Coordination:

In general, most jurisdictions provide TDA funding to Sonoma County Transit for a variety of contract transit services. For a complete listing of all contracted services, please refer to the Coordinated Claim.

Based on a contribution formula established in FY 1996/1997, all Sonoma County entities contribute to Golden Gate Transit (GGT). Collectively, as required by MTC resolution 2858, these contributions provide an amount equal to 25% of Sonoma County's FY 2007/2008 TDA funds.

In an effort to fund complementary paratransit services required by the Americans with Disabilities Act (ADA) of 1990, each entity that contracts with Sonoma County Transit contributes an additional 20% of their fixed-route contributions to support ADA required paratransit services. Currently, Sonoma County contracts with Volunteer Wheels, Petaluma contracts with Petaluma People Service Center and the city of Santa Rosa contracts with MV Transportation to provide paratransit services within their respective service areas.

TDA funds can also be used for non-transit purposes if MTC makes a finding that "all transit needs which are reasonable to meet are being met" in those jurisdictions claiming funds for other purposes. Recognizing the increased need for paratransit services and continuing unmet transit needs, the SCTA determined that use of TDA funds for non-transit purposes be phased out by 2002 (Resolution 2001-008).

REQUESTED ACTION;

The TPCC should review the enclosed 2007/2008 Coordinated Claim and make a recommendation to the SCTA.

TDA/STA Coordinated Claim

Fiscal Year 2007-08

TRANSIT TAC DRAFT - February 23, 2007



FY 2007-08 TDA / STA / Measure M - Fund Summary

1.8

	TDA		STA		MEASURE M		Total TDA / STA / MEASURE M	
Forecasted Revenue:	\$21,750,000 *	100.00%	\$1,511,578	100.00%	\$1,886,920	100.00%	\$25,148,498	100.00%
MTC Contributions:	761,250	3.50%	-----		-----		761,250	3.03%
County Administration (Auditor)	20,000	0.09%	-----		-----		20,000	0.08%
Article 3 - Bicycle & Pedestrian Projects	419,375	1.93%	-----		-----		419,375	1.67%
FY 2007-08 TDA Funds to Transit Operators	20,549,375	94.48%	1,511,578	100.00%	1,886,920	100.00%	23,947,873	95.23%
Healdsburg Transit	175,228	0.81%	23,889	1.58%	46,016	2.44%	245,133	0.97%
Santa Rosa CityBus	5,046,103	23.20%	501,542	33.18%	617,842	32.74%	6,165,487	24.52%
Petaluma Transit	1,477,487	6.79%	135,139	8.94%	223,032	11.82%	1,835,658	7.30%
Sonoma County Transit**	8,713,410	40.06%	830,058	54.91%	1,000,031	53.00%	10,543,499	41.92%
Golden Gate Transit	5,137,147	23.62%	20,949	1.39%	-----	----	5,158,095	20.51%
Totals by Funding Source	\$21,750,000	86.49%	\$1,511,578	6.01%	\$1,886,920	7.50%	\$25,148,498	100.00%

* includes FY 2006-07 Revenue Adjustment (Excess Generation) totaling \$550,000 county-wide (see Section G)

** includes support for Cloverdale Transit local service and Mendocino Transit Authority coast service.

TDA Coordinated Claim

Fiscal Year 2007-08

TRANSIT TAC DRAFT - February 23, 2007



I. TDA Funds Available

1.8

TDA Forecast		FY 2007-08	FY 2006-07
		\$21,200,000	\$19,950,000
Less:	MTC Administration	106,000	99,750
	MTC Planning	636,000	598,500
	County Administration	20,000	15,000
Subtotal:		20,438,000	19,236,750
Less:	Article 3 Pedestrian/Bicycle Funding (2.0%)	408,760	384,735
Total:	Article 4 and 8 available	\$20,029,240	\$18,852,015

Based on 3.5% growth on projected FY 2006-07 revenues.

II. Distribution of TDA Funds

A. Distribution by Apportionment Area

Area	Population*	Percent	FY 2007-08 Apportionment	FY 2006-07 Apportionment	Difference
Cloverdale	8,454	1.7615%	\$352,817	\$324,721	\$28,096
Cotati	7,381	1.5379%	308,037	289,100	18,937
Healdsburg	11,704	2.4387%	488,452	461,450	27,002
Petaluma	56,727	11.8199%	2,367,431	2,231,476	135,955
Rohnert Park	43,027	8.9653%	1,795,678	1,672,464	123,214
Santa Rosa	157,145	32.7434%	6,558,251	6,157,442	400,809
Sebastopol	7,753	1.6154%	323,562	307,108	16,454
Sonoma	9,893	2.0613%	412,872	387,490	25,382
Windsor	26,011	5.4198%	1,085,537	1,003,794	81,743
County	151,834	31.6368%	6,336,603	6,016,970	319,633
Total	479,929	100.0000%	20,029,240	18,852,015	1,177,225

* California Department of Finance - January 1, 2006 - Based on published population by entity.

B. Funds allocated to Golden Gate Transit for regional transit services:

Area	Distribution	FY 2007-08 Allocation	FY 2006-07 Allocation
Cloverdale	9.4500%	\$33,341	\$30,491
Cotati	28.8300%	88,807	83,232
Healdsburg	9.4500%	46,159	43,330
Petaluma	28.8300%	682,530	642,442
Rohnert Park	28.8300%	517,694	481,502
Santa Rosa	25.0000%	1,639,563	1,539,361
Sebastopol	9.4500%	30,577	28,837
Sonoma	9.4500%	39,016	36,385
Windsor	9.4500%	102,583	94,256
County	28.8300%	1,826,843	1,732,286
Total		5,007,113	4,712,122
		25.00%	of County TDA



**C. Contribution to Sonoma County Transit for intercity services between Petaluma and Santa Rosa:
 (Sonoma County Transit Routes 44 & 48)**

Area	FY 2006-07		FY 2007-08		
	Fixed Route	Paratransit	Percent of Route Budget*	Fixed-Route Allocation**	Paratransit Allocation***
Petaluma	204,178	40,836	14.64%	211,324	42,265

* Cotati and Rohnert Park contributions to Sonoma County Transit Routes 44 & 48 are included in Section D.

** Assumes a 3.50% increase over FY 2006-07.

*** Assumes 20% of fixed-route contribution for ADA complementary paratransit services.

**D. Funds allocated to support intercity Sonoma County Transit/Paratransit services:
 (Sonoma County Transit Routes 20,22,26,30,34,38,40,44,46,48,50,60)**

Area	FY 2006-07			FY 2007-08			
	Total Contribution	80% Fixed Route	20% Paratransit	Percent of TDA	Total Contribution	80% Fixed Route	20% Paratransit
Cotati	\$175,328	\$140,262	\$35,066	Remainder	\$181,606	\$145,285	\$36,321
Sebastopol	155,062	124,050	31,012	Remainder	158,584	126,867	31,717
Healdsburg	267,260	213,808	53,452	Remainder*	276,614	221,291	55,323
Cloverdale	208,704	166,963	41,741	Remainder*	224,142	179,314	44,828
Windsor	675,366	540,293	135,073	Remainder	719,003	575,202	143,801
Rohnert Park	538,936	431,149	107,787	Remainder	565,761	452,609	113,152
Sonoma	166,770	133,416	33,354	Remainder	174,564	139,651	34,913
Total	2,187,426	1,749,941	437,485		2,300,274	1,840,219	460,055

* Remaining TDA funds less support for City operated transit services.

E. Other contract services between apportionment areas:

Area	FY 2007-08 Contribution	Claiming Agency	Purpose	FY 2006-07 Contribution
Cloverdale	\$102,053	County	Cloverdale Transit local service (reimbursement)	98,602
Cotati Total FR * PT	\$43,607	County		42,132
Cotati*	34,885	County	Local Routes 10 & 11	33,706
Cotati**	8,721	County	Local Paratransit Contribution**	8,426
Rohnert Park FR & PT Total	746,831	County		721,576
Rohnert Park*	597,465	County	Local Routes 10,11,12,14	577,261
Rohnert Park**	149,366	County	Local Paratransit Contribution**	144,315
Sebastopol FR & PT Total	140,756	County		135,996
Sebastopol*	112,605	County	Local Route 24	108,797
Sebastopol**	28,151	County	Local Paratransit Contribution**	27,199
Sonoma FR & PT Total	207,309	County		200,299
Sonoma*	165,848	County	Local Routes 32 & 34	160,239
Sonoma**	41,462	County	Local Paratransit Contribution**	40,060
Windsor FR & PT Total	284,722	County		275,094
Windsor*	227,778	County	Local Route 66 ***	220,075
Windsor**	56,944	County	Local Paratransit Contribution**	55,019

* Contributions assume a 3.50% increase over FY 2006-07.

** Assumes 20% of fixed-route contribution for ADA complementary paratransit services.

*** Includes maintenance contribution for Windsor Intermodal Facility.



F. Paratransit Contributions

See paratransit contributions detailed in Section II, C,D,E and summarized in Section III column F.

G. FY 2006-07 Revenue Adjustment (Excess Generation)

	Distribution
Excess Generation Available*	\$550,000
Less: MTC Administration	2,750
MTC Planning	16,500
County Administration	0
Subtotal:	530,750
Less: Article 3 (2%)	10,615
Balance Available for Distribution	520,135
Golden Gate Transit Distribution (25% of funds available for distribution)	130,034

Revenue Adjustment by Entity - based on Balance Available for Distribution

Area	Population**	Population Percent	Distribution	Distribution by Entity
Cloverdale	8,241	1.7225%	\$6,719	\$6,719
Cotati	7,337	1.5335%	5,982	5,982
Healdsburg	11,711	2.4477%	9,549	9,549
Petaluma	56,632	11.8368%	46,176	46,176
Rohnert Park	42,445	8.8715%	34,608	34,608
Santa Rosa	156,268	32.6620%	127,415	127,415
Sebastopol	7,794	1.6290%	6,355	6,355
Sonoma	9,834	2.0554%	8,018	8,018
Windsor	25,475	5.3246%	20,771	20,771
County	152,703	31.9169%	124,508	124,508
Total	478,440	100.0000%	390,101	390,101

* Per MTC estimate dated: 02-28-07

** California Department of Finance - January 1, 2005



IV. Distribution of TDA Article 3 Pedestrian/Bicycle Funds

Area	FY 2006-07 Apportionment	FY 2007-08		FY 2006-07 Revenue Adj.	Funds Available
		Population	Apportionment		
Cloverdale	\$6,627	1.7615%	\$7,200	\$187	\$7,387
Cotati	5,900	1.5379%	6,286	163	6,450
Healdsburg	9,417	2.4387%	9,968	259	10,227
Petaluma	45,540	11.8199%	48,315	1,255	49,570
Rohnert Park	34,132	8.9653%	36,646	952	37,598
Santa Rosa	125,662	32.7434%	133,842	3,476	137,318
Sebastopol	6,268	1.6154%	6,603	171	6,775
Sonoma	7,908	2.0613%	8,426	219	8,645
Windsor	20,486	5.4198%	22,154	575	22,729
County	122,795	31.6368%	129,318	3,358	132,677
Total	384,735	100.0000%	408,760	10,615	419,375

Article 3 Summary

Projected FY 2007-08 Apportionment	\$408,760
Projected Revenue Adjustment (Excess Generation)	10,615
Projected FY 2007-08 Revenue	419,375
Projected Prior-Year Fund Balance*	787,286
Total Article 3 Funds Available	1,206,661

* Note: Prior Year funds = SCTA estimate (February 20, 2007) minus FY 2006-07 Revenue Adjustment.
 FY 2006-07 Revenue Adjustment funds are included as FY 2007-08 revenue. Projected total TDA funds available match MTC estimate.
 Article 3 claimants should verify their prior-year balance with SCTA prior to submitting a claim to MTC.



III. Summary of TDA Fund Activity

1.8

Agency	A. FY 2007-08 TDA Apportionment	G. FY 2006-07 Revenue Adjustment	B. FY 2007-08 Contributions to GGT	C/D. FY 2007-08 Contributions to SCT	E. +/- FY 2007-08 Contract Services	F. FY 2007-08 Contributions to SC Paratransit	Projected FY 2007-08 TDA Entitlement	Projected Prior-Year TDA Funds Available*	Projected Total TDA Funds Available
Cloverdale	\$352,817	\$6,719	(\$33,341)	(\$179,314)	(\$102,053)	(\$44,828)	\$0	\$0	\$0
Cotati	308,037	5,982	(88,807)	(145,285)	(34,885)	(45,043)	0	0	0
Healdsburg	488,452	9,549	(46,159)	(221,291)	----	(55,323)	175,228	215,388	390,616
Petaluma	2,367,431	46,176	(682,530)	(211,324)	----	(42,265)	1,477,487	846,914	2,324,401
Rohnert Park	1,795,678	34,608	(517,694)	(452,609)	(597,465)	(262,518)	0	0	0
Santa Rosa	6,558,251	127,415	(1,639,563)	----	----	----	5,046,103	6,875,232	11,921,335
Sebastopol	323,562	6,355	(30,577)	(126,867)	(112,605)	(59,868)	0	0	0
Sonoma	412,872	8,018	(39,016)	(139,651)	(165,848)	(76,375)	0	0	0
Windsor	1,085,537	20,771	(102,583)	(575,202)	(227,778)	(200,745)	0	0	0
County	6,336,603	124,508	(1,826,843)	2,051,544	1,240,633	786,965	8,713,410	2,488,980	11,202,390
GGT	--	130,034	5,007,113	--	--	--	5,137,147	8,542	5,145,689
Total	\$20,029,240	\$520,135					\$20,549,375	\$10,435,057	\$30,984,433

* Note: Prior Year funds = MTC estimate dated February 28, 2007 minus FY 2006-07 Revenue Adjustment (Column G.). FY 2006-07 Revenue Adjustment (Column G) funds are included as FY 2007-08 revenue. Projected total TDA funds available match MTC estimate.

Measure M Transit Distribution

TDA Forecast - FY 2007-08:	\$21,200,000
Measure M Adjustment Factor:	89.0057%

Measure M Forecast - FY 2007-08	\$18,869,201
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Measure M Distribution to Transit (19%)	\$3,585,148
- Distribution for Bicycle & Pedestrian Projects (4%)	754,768
- Distribution to SMART (5%)	943,460
- Distribution to Transit Operators (10%)	1,886,920

19,464,336	FY 2006 TDA Actual Receipts
17,324,362	FY 2006 Measure M Actual Receipts
89.0057%	Measure M Total Revenue vs. TDA Total Revenue

Distribution to Transit Operators based on TDA Population Percentages

Healdsburg Transit	2.4387%	\$46,016
Petaluma Transit	11.8199%	223,032
Santa Rosa CityBus	32.7434%	617,842
Sonoma County Transit	52.9980%	1,000,031
Total	100.0000%	1,886,920

Sonoma County STA Coordinated Claim

Fiscal Year 2007-08
TRANSIT TAC DRAFT - February 23, 2007



Projected FY 2006-07 STA Distribution

Per MTC estimate - February 28, 2007

1.8

Entity	Population*	% Population	Distribution		
			STA Population	Regional Paratransit	Revenue Based STA
Cloverdale	8,454	1.7615%	\$21,023	----	----
Cotati	7,381	1.5379%	18,355	----	----
Healdsburg	11,704	2.4387%	29,105	----	\$605
Petaluma	56,727	11.8199%	141,068	\$22,285	----
Rohnert Park	43,027	8.9653%	106,999	----	----
Santa Rosa	157,145	32.7434%	390,787	61,734	49,022
Sebastopol	7,753	1.6154%	19,280	----	----
Sonoma	9,893	2.0613%	24,602	----	----
Windsor	26,011	5.4198%	64,684	----	----
County	151,834	31.6368%	377,579	104,519	58,982
Golden Gate Transit	---	---	---	20,949	----
Total	479,929	100.0000%	\$1,193,483	\$209,486	\$108,609

* California Department of Finance - January 1, 2006 - Based on published population by entity.

Sonoma County STA Coordinated Claim

Fiscal Year 2007-08

Per MTC estimate - February 23, 2007

TRANSIT TAC DRAFT - February 23, 2007



STA Population Based Fund Summary

1.8

Total	Distribution by Entity									
	Cloverdale	Cotati	Healdsburg	Petaluma	Rohnert Park	Santa Rosa	Sebastopol	Sonoma	Windsor	County
FY 2007-08 Funds Available \$1,193,483	21,023	18,355	29,105	141,068	106,999	390,787	19,280	24,602	64,684	377,579
FY 2007-08 Alloc to Sonoma County Transit	(21,023)	(18,355)	(5,821)	(28,214)	(106,999)	0	(19,280)	(24,602)	(64,684)	288,978
FY 2007-08 Total Funds Available \$1,193,483	0	0	23,284	112,855	0	390,787	0	0	0	666,557

FY 2006-07 Multi-Jurisdictional STA Project List (Population Formula Monies)

Project	Project Total	Lead Agency	Contributions by Local Entities									
			Cloverdale	Cotati	Healdsburg	Petaluma	Rohnert Park	Santa Rosa	Sebastopol	Sonoma	Windsor	County
ADA Implementation	\$288,978	County	21,023	18,355	5,821	28,214	106,999	----	19,280	24,602	64,684	288,978
Total	\$288,978		21,023	18,355	5,821	28,214	106,999	----	19,280	24,602	64,684	----

STA Revenue Based Fund Summary

Total	Distribution by Entity									
	Cloverdale	Cotati	Healdsburg	Petaluma	Rohnert Park	Santa Rosa	Sebastopol	Sonoma	Windsor	County
FY 2007-08 Funds Available \$108,609	----	---	605	----	---	49,022	---	---	---	58,982
FY 2007-08 Alloc to Sonoma County Transit	----	---	---	---	---	---	---	---	---	---
FY 2007-08 Total Funds Available \$108,609	0	---	605	---	---	49,022	---	---	---	58,982

* Claimants should confirm prior year balances with MTC prior to filing a claim.

Regional Paratransit Fund Summary

Total	Distribution by Entity									
	Cloverdale	Cotati	Healdsburg	Petaluma	Rohnert Park	Santa Rosa	Sebastopol	Sonoma	Windsor	County
FY 2007-08 Funds Available \$209,486	---	---	---	24,761	---	68,593	---	---	---	116,132
Less 10% - Regional ADA Support* (\$20,949)	---	---	---	(2,476)	---	(6,859)	---	---	---	(11,613)
FY 2007-08 Total Funds Available \$188,537	---	---	---	22,285	---	61,734	---	---	---	104,519

* for support of regional ADA paratransit services provided by Golden Gate Transit (contribution = 10% of contributing entities current year STA Regional Paratransit funds)

** Projected - Claimants should confirm their balance with MTC prior to filing a claim.