

## Countywide Bicycle & Pedestrian Advisory Committee

### Directors

**Robert Jehn, Chair**  
Cloverdale

**Mike Kerns, V. Chair**  
Sonoma County

**Bob Blanchard**  
Santa Rosa

**Stanley Cohen**  
Sonoma

**Pat Gilardi**  
Cotati

**Mike Harris**  
Petaluma

**Paul Kelley**  
Sonoma County

**Jake Mackenzie**  
Rohnert Park

**Warin Parker**  
Windsor

**Sam Pierce**  
Sebastopol

**Mike Reilly**  
Sonoma County

**Lisa Schaffner**  
Healdsburg

### AGENDA

**Tuesday, January 22, 2008**

**10:00 am-11:45 am**

Sonoma County Transportation Authority  
490 Mendocino Avenue, Suite 206, Santa Rosa, CA

- I. Introductions and public comment on items not on agenda
- II. Consent Items: DISCUSSION/ACTION
  - a. Approval of the Agenda
  - b. Approval of October 23, 2007 Meeting Minutes\*
- III. Election of CBPAC Officers for 2008\*
- IV. Roundtable Members Report
- V. Countywide Bicycle & Pedestrian Master Plan: INFORMATION
- VII. Staff Reports: INFORMATION
  - Status TFCA and TDA3 "Calls for Projects"
  - Quarterly Status Report TDA3, TFCA
- VIII. Adjourn/ACTION

\* Please see attached

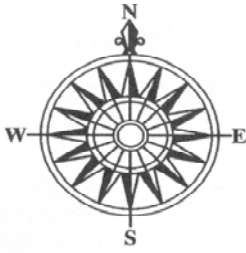
**Suzanne Smith**  
Executive Director

490 Mendocino Avenue  
Suite 206  
Santa Rosa, CA 95401  
PH: 707-565-5373  
FAX: 707-565-5370

The next **CBPAC** meeting is March 25, 2008  
The next **SCTA** meeting is February 4, 2008

DISABLED ACCOMMODATION: If you have a disability that requires the agenda materials to be in an alternative format or that requires an interpreter or other person to assist you while attending this meeting, please contact the SCTA at least 72 hours prior to the meeting, to ensure arrangements for accommodation.

Staff: Lynne March 565-5373 [lmarch@sctainfo.org](mailto:lmarch@sctainfo.org)  
The entire agenda packet is available online at [www.sctainfo.org](http://www.sctainfo.org).



**COUNTYWIDE BICYCLE & PEDESTRIAN  
ADVISORY COMMITTEE**

**October 23, 2007 – 10:00 a.m.**

Josh Abrams	W-trans
Wendy Atkins	City of Sonoma
Mindy Berrett	City of Sebastopol
Christine Culver	Sonoma County Bicycle Coalition
Gary Helfrich	Sonoma County Permit Resource Management Dept.
Bruce Kibby	City of Cloverdale
Steven Schmitz	CBPAC Chair/Sonoma County Transit
Alan Tilton	Town of Windsor

SCTA Staff present: Chris Barney, Nina Donofrio, Lynne March

**I. Introductions and public comment on items not on agenda**

Introductions were made. Alan Tilton of W-Trans explained that he was representing the Town of Windsor. There was no public comment.

**II. Consent Items: DISCUSSION/ACTION**

Approval of the Agenda

Steve Schmitz moved for approval of the agenda. Gary Helfrich seconded the motion. It passed unanimously.

Approval of August 28th Meeting Minutes\*

The minutes of August 28, 2007 were approved with the following changes: Chris Barney noted the following correction to be made, on page 2, under "SCTA: ...Non-motorized modes are being added."

With this change, Steven Schmitz moved to approve the minutes. Gary Helfrich seconded the motion. It passed unanimously.

**III. Roundtable Members Report**

*Sonoma County Transit:*

Steve Schmitz reported that the County is working on the Countywide Bicycle and Pedestrian Plan. At their last meeting they examined pedestrian pathways for unincorporated areas. Staff will be working with Chris Barney on mapping these.

Another developer attended last month's meeting, indicating a proactive approach to incorporating bicycle and pedestrian pathway planning into development plans, for the Main Street Revitalization Project.

The Old Redwood Highway bicycle lane project went out to bid in August, and it is hoped that the final section of the bicycle lane along Old Redwood Highway just north of Windsor will be completed next

spring. This will complete the lane from Santa Rosa to Healdsburg. Western Avenue is being designed.

*PRMD:*

Gary Helfrich had nothing new to report.

*SCTA:*

Chris Barney reported that he has been working on bicycle and pedestrian plan mapping updates.

*Sebastopol:*

Mindy Berrett reported that staff is working with Caltrans on safe routes and regional bicycle projects. Street Smarts Sebastopol is progressing. Public input (a workshop) on the bicycle and pedestrian plan is scheduled for the next Council meeting to be held November 20. Mr. Schmitz noted that Healdsburg will be conducting a public workshop also, and he said he would check with Lynn Goldberg as to the time, date, and location and report back.

*Town of Windsor:*

Allan Tilton reported that bicycle lanes are being installed on Arata and Hembree lanes. This is a TFCA project. Old Redwood Highway construction is continuing from Pan Adobe to Shiloh Road, widening the shoulder, doing overlay, and installing bicycle lanes. Two drainage crossings (small bridges) are causing bottlenecks for the bicycle lanes, and staff is looking into getting additional funding to take out these gaps. Design has been completed on the Old Redwood Highway portion from south of Pleasant Avenue to Lakewood. This will probably be bid in mid-winter, with the goal of installing it next spring. Shoulders are planned to be converted to bicycle lanes along Windsor Road and Windsor River Road under the Bicycle Facility Program. Staff is waiting for completion of paper work and an agreement from BAAQMD. The Pedestrian Enhancement Project on Windsor Road downtown has been put out to bid. This includes two enhanced crosswalks, bulbouts, and street lighting.

In response to Mr. Schmitz's question, Mr. Tilton reported that bicycle lanes will extend from Old Redwood Highway, through Arata Lane to Hembree, and then Old Redwood Highway to Shiloh Road, once the issue of the creek crossings are resolved. Staff is working with Caltrans on narrowing the vehicle lanes under the Highway 101 overpass at the central Windsor exit to allow for bicycle lanes, which are proposed to be marked in color to distinguish them from the vehicle lanes.

Mr. Tilton reported that the bicycle lane on Old Redwood Highway at Esposti Park has just been striped. The bicycle lane on Shiloh Road from Highway 101 to Old Redwood Highway has been completed.

*City of Sonoma:*

Wendy Atkins reported that the City is continuing to work with the consultants to identify priorities for spending \$250,000 granted by the City Council for improvements. Staff had hoped to meet with the Community Services and Environment Commission to host a bicycle forum; hopefully this will take place in November.

*Sonoma County Bicycle Coalition:*

Christine Culver reported that staff has been working with the City of Sebastopol on their Street Smart Sebastopol Program, and with the City of Santa Rosa on their Safe Routes to School Program. Staff is meeting with the Santa Rosa Police Department on this date with their OTS grant on the Safe Routes to School Program.

#### IV. Quarterly Status Report TDA3, TFCA: INFORMATION\*

Lynne March presented the Quarterly Report on TDA3 and TFCA, explaining that there are a few changes. She referred to page 2, noting that the amendment to change the project scope was granted, and was approved for the Redwood Drive bicycle lane project. She stressed, however, that every project scope change will need to be approved by BAAQMD in the future. This will be incorporated into the new contracts.

The Rohnert Park Expressway signal coordination project is being rescinded due to staff constraints.

The Santa Rosa Creek signage project is being reconfigured. The funds expired; a lesser amount will be reprogrammed into the current funding cycle, and the remainder will roll over for Santa Rosa's use for the following year.

An extension has been requested from BAAQMD for the SCT CNG fueling station project. This is the only project that is due to expire in 2007.

Ms. March announced that there are new insurance requirements in connection with the new TFCA contracts. Legal changes have been incorporated. It is not anticipated that this will create a major problem for project sponsors.

*City of Cloverdale:*

Bruce Kibby reported that a bicycle trail is being installed up to Clover Springs, which will eventually lead to Lake Sonoma. Paul Wade, City Engineer, is working diligently on the Cloverdale Bicycle Lane Striping program to resolve an outstanding audit issue before reimbursement instructions can be issued by MTC for release of TDA3 funds.

#### V. 2008 Meeting Schedule INFORMATION\*

Ms. March presented anticipated meeting dates for 2008, explaining that the one meeting that does not follow the regular schedule is the November meeting, which is proposed to be scheduled November 4, as Tuesday, November 11 is a holiday, November 18 is another committee meeting requiring SCTA staff attendance, and November 25 falls during the week of Thanksgiving.

Mr. Schmitz confirmed that election of officers takes place the first meeting in January.

#### VII. Staff Reports: INFORMATION

Ms. March reported that staff has seen the MTC Regional Bicycle Plan, and that it basically utilizes SCTA's prior plan, noting that the Countywide Bicycle and Pedestrian Master Plan currently underway will be incorporated into this plan after it is completed.

#### VI. Countywide Bicycle & Pedestrian Master Plan: INFORMATION\*

Josh Abrams summarized activities of staff and W-Trans, noting that public workshops have been held, public input reviewed and compiled, and forwarded to each of the appropriate jurisdictions, with a compilation of comments on the respective maps. Meetings were scheduled with the jurisdictions, most of which have taken place, and which are finishing this week. Many of the jurisdictions are amenable to the public comments, and many projects proposed have been incorporated into the draft plan. W-Trans and staff are working on the map edits, incorporating them into the maps. GIS will then be used to produce these changes, showing additional projects, which will be returned to jurisdictions for their review prior to presentation to the SCTA Board. Staff is also working on assigning costs and other issues associated with the projects. Projects will be prioritized by each jurisdiction. Staff is also requesting that any matters not resolved at the meeting with the jurisdiction be communicated to them within one week of the meeting.

Mr. Schmitz commended W-Trans staff for a job well done, and for the prompt turnaround in compiling the public input and forwarding it to jurisdictions, as well as following up with the jurisdictions. Ms. March also acknowledged the efforts put into the policies of the plan by the County staff. She observed that they created a good template for use by the jurisdictions.

Mr. Abrams reported that staff is working to have draft plans available by December for presentation to the Board.

Ms. March confirmed with Alan Tilton that he is attending this meeting on behalf of Alejandro Perez, who was unable to attend, and that Alejandro Perez is the regular representative for the Town of Windsor.

#### VII. Staff Reports: INFORMATION (continued)

Ms. March reported that the Comprehensive Transportation Plan is currently under way, headed by Janet Spilman. A public opinion poll is scheduled to be implemented in early November. A number of consultants are involved, handling different components of the project. Poll questions will elicit what is important to the public in transportation, global warming, and what would elicit change in behavior in making transportation choices.

Ms. March announced that she would be out of the country from Friday, October 26 to November 20.

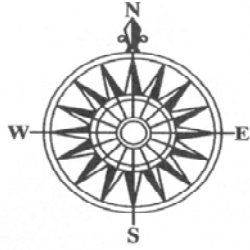
Christine Culver announced that transportation advocate Joel Woodhull, who has been seriously ill, has been transferred to hospice.

Chair Schmitz announced the opening of the Transit Depot in downtown Windsor, and that the Transit Mall in Petaluma is due to open within the next month. It will be served by Golden Gate Transit and Sonoma County Transit.

Ms. Culver asked if it would be serviced by Greyhound and the Santa Rosa Airporter. Chair Schmitz responded that it would not be, at least to begin with.

#### VIII. Adjourn/ACTION

There being no further business, the meeting was adjourned at 10:48 a.m.



## Staff Report

**To:** Countywide Bicycle and Pedestrian Advisory Committee (CBPAC)

**From:** Lynne March, Transportation Planner

**Re:** Election of CBPAC Officers for 2008

**Date:** January 22, 2008

---

**Issue:** Who shall serve as Chair and Vice Chair of the CBPAC for 2008?

### **Background:**

The committee's purpose is to provide technical assistance to the Sonoma County Transportation Authority (SCTA) related to bicycle and pedestrian planning and funding. The CBPAC meetings serve as a forum for the exchange of information about bicyclist and pedestrian issues and to coordinate efforts countywide.

**Officers:** SCTA's Ordinance No.3 requires that a Chair and Vice Chair be elected at the first meeting of the year to lead the CBPAC during the calendar year. Officers must be members of the CBPAC. There are no other requirements or term limits.

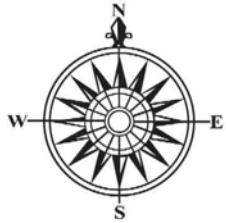
Steven Schmitz served as Chair and Fabian Favila served as Vice-Chair during 2007.

**Organization:** The officers elected in January are to accept responsibility for conducting the CBPAC meetings, as well as representing the CBPAC before the SCTA Board and at other venues as necessary.

**Meetings:** There are to be approximately six regular meetings of the CBPAC in 2008. Additional meetings are scheduled as the need arises.

**Membership:** The membership of CBPAC is designated as up to twenty (20) members, based on the ten (10) jurisdictions of Sonoma County (the County and its nine city/town entities). Each jurisdiction may appoint a staff person and citizen representative. Regional agencies are considered ex-officio, non-voting members.

**Voting:** Each member, excluding non-voting members, shall have one vote on any matter to come before the committee for a vote. SCTA, however, urges the CBPAC to reach consensus on issues. If consensus is not reached, a minority opinion report can and should be made at the SCTA Board meeting if the issue is to go to the Board for a decision.



## Staff Report

**To:** Countywide Bicycle & Pedestrian Advisory Committee (CBPAC)

**From:** Lynne March, Transportation Planner

**Re:** Project status update for TFCA, and TDA Article 3

**Date:** January 22, 2008

Expenditure status, as of January 10, 2008, of TFCA and TDA3 projects *not* fully expended:

<b>Cloverdale</b>	
<b>TDA 3 Project: Bicycle Lane Striping (07-0010-57)</b>	
Funds Originally Programmed: \$50,000	Funds Expire: 06/30/09
Funds Expended \$0	Funds Remaining \$50,000
<b>Petaluma</b>	
<b>TFCA Project: Roundabout McDowell Blvd &amp; Baywood Drive (06-SON-10)</b>	
Funds Originally Programmed: \$195,000	Funds Expire: <b>10/16/08</b>
Funds Expended \$0	Funds Remaining \$195,000
<b>TFCA Project: Transit/Bike Marketing Program (07-SON-04)</b>	
Funds Originally Programmed: \$143,528	Funds Expire: 12/26/09
Funds Expended \$0	Funds Expended \$0
<b>TDA 3 Project: Petaluma Boulevard North (08-0010-01)</b>	
Funds Originally Programmed: \$156,727	Funds Expire: 06/30/10
Funds Expended \$0	Funds Remaining \$156,727
<b>Rohnert Park</b>	
<b>TFCA Project: Bodway Parkway Bicycle Lanes (05-SON-07)</b>	
Funds Originally Programmed: \$40,000	Funds Expire: <b>01/25/08</b>
Funds Expended \$0	Funds Remaining \$40,000
<b>TFCA Project: Redwood Drive Bicycle Lanes (06-SON-04)</b>	
Funds Originally Programmed: \$14,500	Funds Expire: <b>10/16/08</b>
Funds Expended \$7,984	Funds Remaining \$6,516

<b>TFCA Project: Rohnert Park Expressway Bike Lane (06-SON-05)</b>	
Funds Originally Programmed: \$142,000	Funds Expire: <b>10/16/08</b>
Funds Expended \$0	Funds Remaining \$142,000
<b>Santa Rosa</b>	
<b>TFCA Project: Student Pass Subsidy (06-SON-07)</b>	
Funds Originally Programmed: \$80,000	Funds Expire: <b>10/16/08</b>
Funds Expended \$74,729	Funds Remaining \$5,271
<b>TFCA Project: Student Pass Subsidy (07-SON-03)</b>	
Funds Originally Programmed: \$88,000	Funds Expire: 12/26/09
Funds Expended \$0	Funds Remaining \$88,000
<b>TFCA Project: Voluntary Trip Reduction Program (07-SON-02)</b>	
Funds Originally Programmed: \$144,901	Funds Expire: 12/26/09
Funds Expended \$75,111	Funds Remaining \$69,790
<b>TDA 3 Project: Santa Rosa Creek Greenway Signs (08-0011-09)</b>	
Funds Originally Programmed: \$12,230	Funds Expired: <b>06/30/08</b>
Funds Expended \$0	Funds Remaining \$12,230
<b>TDA 3 Project: Santa Rosa Bicycle/Pedestrian Plan (08-0010-02)</b>	
Funds Originally Programmed: \$248,934	Funds Expire: 06/30/10
Funds Expended \$0	Funds Remaining \$248,934
<b>Sonoma County</b>	
<b>TFCA Project: CNG Fueling Station Expansion (03-SON-05)</b>	
Funds Originally Programmed: \$270,000	Funds Expire: Extended to <b>10/31/08</b>
Funds Expended \$18,238	Funds Remaining \$251,762
<b>TFCA Project: Transit Marketing Program (06-SON-01)</b>	
Funds Originally Programmed: \$124,055	Funds Expire: <b>10/16/08</b>
Funds Expended \$77,686	Funds Remaining \$46,369
<b>TFCA Project: Transit Marketing Program (07-SON-01)</b>	
Funds Originally Programmed: \$158,609	Funds Expire: 12/26/09
Funds Expended \$0	Funds Remaining \$158,609
<b>TFCA Project: Cotati Intermodal Facility (06-SON-02)</b>	
Funds Originally Programmed: \$32,000	Funds Expire: <b>10/16/08</b>
Funds Expended \$14,634	Funds Remaining \$17,366

<b>TFCA Project: Multi-Agency Bus Stop Info (06-SON-03)</b>	
Funds Originally Programmed: \$30,000	Funds Expire: <b>10/16/08</b>
Funds Expended \$0	Funds Remaining \$30,000
<b>TDA 3 Project: Santa Rosa Creek Trail, Reach F (Son County Regional Parks) (08-0010-03)</b>	
Funds Originally Programmed: \$100,000	Funds Expire: 06/30/10
Funds Expended \$0	Funds Remaining \$100,000
<b>TDA 3 Project: Old Redwood Hwy. Bicycle Lanes Windsor to Eastside Road (Son County Public Works) (08-0010-04)</b>	
Funds Originally Programmed: \$50,000	Funds Expire: 06/30/10
Funds Expended \$0	Funds Remaining \$50,000
<b>SCTA</b>	
<b>TDA 3 Project: Countywide Bicycle and Pedestrian Master Plan /GIS Mapping (07-0010-59)</b>	
Funds Originally Programmed: \$120,402	Funds Expire: 06/30/09
Funds Expended \$84,917.66	Funds Remaining \$35,484.34
<b>Windsor</b>	
<b>TFCA Project: Arata/Hembree Bicycle Lanes (06-SON-11)</b>	
Funds Originally Programmed: \$30,000	Funds Expire: <b>10/16/08</b>
Funds Expended \$0	Funds Remaining \$30,000
<b>TFCA Project: Old Redwood Highway Bicycle Lanes (07-SON-05)</b>	
Funds Originally Programmed: \$79,964	Funds Expire: 12/26/09
Funds Expended \$0	Funds Remaining \$79,964
<b>TDA 3 Project: Keiser Park Phase I Trail (06-0010-55)</b>	
Funds Originally Programmed: \$112,000	Funds Expire: <b>06/30/08</b>
Funds Expended \$0	Funds Remaining \$112,000
<b>Letter to MTC requesting rescind</b>	
<b>TDA 3 Project: Pedestrian Signal Indication Enhancement Project (08-0010-05)</b>	
Funds Originally Programmed: \$41,863	Funds Expire: 06/30/10
Funds Expended \$0	Funds Remaining \$41,863