

Countywide Bicycle & Pedestrian Advisory Committee

November 4, 2008 AGENDA

1:30 PM – 2:30 PM

Sonoma County Transportation Authority
Large Conference Room, 490 Mendocino Avenue, Suite 206
Santa Rosa, California 95401

ITEM

1. Introductions
2. Approval of Minutes, September 23, 2008– **DISCUSSION / ACTION***
3. Approval of Agenda – **DISCUSSION / ACTION**
4. Public Comment
5. Sonoma County Bicycle Coalition Report on Initiatives and Programs, including Safe Routes to Schools - **INFORMATION**
6. Roundtable Members Reports - **INFORMATION**
7. Staff Reports: - **INFORMATION/DISCUSSION**
 - 7.1. TFCA & TDA3 Quarterly Status Report*
 - 7.2. Update on Countywide Bicycle & Pedestrian Master Plan adoptions*
 - 7.3. 2009 Meeting Schedule*
 - 7.4. January Election of Officers*
 - 7.5. Follow-up on Bicycle/Ped Plan's Recommendations for Bike Counts
 - 7.6. Alert for TDA3 and TFCA Calls
8. Other Business / Comments / Announcements
9. Adjourn – **ACTION**

*Materials attached.

The next **SCTA** meeting will be held December 8, 2008

The next **CBPAC** meeting will be held January 27, 2009 Copies of the full Agenda Packet are available at www.sctainfo.org

DISABLED ACCOMMODATION: If you have a disability that requires the agenda materials to be in an alternate format or that requires an interpreter or other person to assist you while attending this meeting, please contact SCTA at least 72 hours prior to the meeting to ensure arrangements for accommodation.

SB 343 DOCUMENTS RELATED TO OPEN SESSION AGENDAS: Materials related to an item on this agenda submitted to the **CBPAC** after distribution of the agenda packet are available for public inspection in the Sonoma County Transportation Authority office at 490 Mendocino Ave., Suite 206, during normal business hours.

Pagers, cellular telephones and all other communication devices should be turned off during the committee meeting to avoid electrical interference with the sound recording system.

Board of Directors

Mike Kerns, Chair, Sonoma County ♦ Lisa Schaffner, V. Chair, Healdsburg

♦ Valerie Brown, Sonoma County ♦ Stanley Cohen, Sonoma ♦ Pat Gilardi, Cotati ♦ Mike Harris, Petaluma ♦ Paul Kelley, Sonoma County ♦
♦ Jake Mackenzie, Rohnert Park ♦ Sarah Glade-Gurney, Sebastopol ♦ Carol Russell, Cloverdale ♦ Sam Salmon, Windsor ♦ John Sawyer, Santa Rosa ♦

**COUNTYWIDE BICYCLE PEDESTRIAN ADVISORY COMMITTEE MEETING
 MINUTES
 September 23, 2008**

ATTENDEES

Berrett, Mindy	City of Sebastopol
Culver, Christine	Sonoma County Bicycle Coalition
Eunice, Janice	Sonoma County Bicycle Pedestrian Advisory Committee
Favila, Fabian	City of Santa Rosa
Helfrich, Gary	Sonoma County PRMD
Perez, Alenjandro	Town of Windsor
Roberson, Chip	City of Sonoma
Schmitz, Steven	Sonoma County Transit
Tacata, Eydie	City of Rohnert Park

SCTA staff present: Lynne March, Nina Donofrio.

The meeting was called to order by Chair Steven Schmitz at 1:37 p.m.

ITEM

1. Introductions

Round table introductions were made.

2. Approval of Minutes, July 22, 2008– DISCUSSION / ACTION*

Steven Schmitz moved, and Fabian Favila seconded, a motion to approve the minutes of July 22, 2008 with the following corrections noted by Christine Culver: Attendees should reflect Janice Eunice representing the Sonoma County Bicycle Pedestrian Advisory Committee, not the Sonoma County Bicycle Coalition. The motion carried unanimously.

3. Approval of Agenda – DISCUSSION / ACTION

The agenda was approved as submitted. Steven Schmitz moved for approval and Gary Helfrich seconded the motion. It passed unanimously.

4. Public Comment

Janice Eunice commended the City of Rohnert Park for moving the bicycle lane out of the right turn lane at Snyder Lane and Rohnert Park Expressway, and inquired whether this would also be done at Snyder Lane at East Cotati Avenue and Snyder. This could also be done on Snyder Lane past Rohnert Park Expressway past the Middle School, where it could connect with the raised, and dedicated bicycle path.

Ms. Eunice also noted that in Windsor the bicycle lane at Lakewood Drive has been narrowed to prevent automobiles from using it to make a right turn, and that this is a dangerous intersection that has had one fatality.

5. Roundtable Members Reports - INFORMATION

Sonoma County Bicycle Coalition:

Christine Culver announced that a highly successful Bicycle Rodeo was held in Sebastopol the previous weekend in collaboration with the District Attorney's office, the California Highway Patrol, the Sebastopol Police Department, and the County Sheriff's Department. There was a very high turnout.

City of Sebastopol:

Mindy Berrett announced that staff is moving forward with Safe Routes to School and Walk 'n Roll.

City of Santa Rosa:

Fabian Favila reported that he had attended a two-day pedestrian conference Friday, September 19 and Saturday, September 20 in Sacramento. He announced that dates have been set for the Bicycle Pedestrian Master Plan public workshops. The TAC meeting will be held Wednesday, October 15, and the public workshops will take place Wednesday, October 29, and Thursday, October 30. This information is posted on the website at www.bikewalksantarosa.org.

Town of Windsor:

Alejandro Perez reported that they have just completed a bicycle lane project, to complete connecting bicycle paths on Windsor River Road from Starr Road to the town limits and on Windsor Road from Shiloh Road to Mitchell Lane. In response to Ms. Eunice's question, Mr. Perez stated that a capital improvement project is in the capital improvement schedule to install a bicycle path from Mitchell Lane into town, and a grant application has been submitted for this project. The road would be widened, as it has been narrowed with the installation of the median. This is scheduled for 2009.

A slurry seal and striping project is also in process on Conde Lane and Hembree Lane.

The Windsor Bicycle and Pedestrian Master Plan has been submitted to the Parks and Recreation Department. They approved it. It will be presented to the Planning Commission for approval, and then to the City Council November 2, 2008.

City of Rohnert Park:

Eydie Tacata announced that the Rohnert Park Bicycle Pedestrian Master Plan is going to City Council this evening. Construction is nearing completion on the Copeland Creek Trail Measure M project.

City of Sonoma:

Chip Roberson reported that on September 3 staff approved the Sonoma Bicycle and Pedestrian Master Plan.

A successful Bicycle Festival was held, with significant support from the Sonoma County Bicycle Coalition and many local businesses. There were over 300 attendees.

Sonoma County (Unincorporated):

Janice Eunice had no news to report locally, but said she had just returned from a trip to Mackinac Island, Michigan, where automobiles are prohibited. Bicycles and horse-drawn carriages are used for transportation.

Sonoma County PRMD:

Gary Helfrich reported that the Board of Supervisors approved the General Plan and certified the Environmental Impact Report; the County now has a General Plan that has bikeways policies and an open space and recreational element. He and Steven Schmitz have gotten the staff work and environmental review fully funded for the unincorporated County.

Sonoma County Transit:

Chair Schmitz reported that construction of bicycle lanes is beginning in Petaluma on Petaluma Boulevard North.

Ms. Culver added that public meetings on the 101 overpass at Santa Rosa Junior College are being scheduled.

Chair Schmitz announced that a grant request had been submitted for connecting a bicycle path on Occidental Road, but it was not approved.

Mr. Favila announced that the City of Santa Rosa received a TFCA grant for bicycle lockers. They are looking at installing these at the Transit Mall and under the Park 'n Ride lot under Highway 12, and at Coddington Mall.

Chair Schmitz added that construction is beginning on Sonoma Mountain Road, which will be closed until November.

Sonoma County Regional Parks:

Chair Schmitz reported on behalf of Ken Tam that the issue of whether or not to pave the Santa Rosa Creek Trail is ongoing. Some residents of the area are against paving the trail. This is scheduled to be addressed at the Sonoma County Bicycle Pedestrian Advisory Committee.

6. Staff Reports: - INFORMATION

6.1. Countywide Bicycle & Pedestrian Master Plan Update*

Lynne March reported that the Healdsburg Bicycle and Pedestrian Master Plan is anticipated to be adopted October 6. Three jurisdictions have adopted their Bicycle and Pedestrian Master Plans (Sebastopol, Cloverdale, and Sonoma). Rohnert Park's is scheduled for adoption. After each jurisdiction submits their adopted plan, the changes will be made to their map and document. The plan will be reassembled and posted on the SCTA website. The SCTA Board Director for each jurisdiction will receive a binder copy as each plan is finalized.

Ms. March announced that when the Regional Bicycle Plan comes up for review, which has been delayed until some time in November because of the Regional Transportation Plan, input will be needed from all jurisdictions, including Santa Rosa and Petaluma to ensure that all routes are properly identified. She confirmed that she would advise the Committee when review comes up for the Regional Bicycle Plan.

Ms. March noted that the announcement for the call for Caltrans' Bicycle Transportation Account (BTA) projects was forwarded to the Committee. As part of the BTA process, adopted Bicycle and Pedestrian Master Plans are to be submitted to MTC and Caltrans. Each stand-alone plan consists of the common Overview and Appendices and the individual plan. Submittals of the plans are not contingent on all the plans being adopted.

6.2. Way to Go! Expo Post-Event Report*

Ms. March reported that this was very successful. There were 48 participants. The Sonoma County Bicycle Coalition provided valet bicycle parking, which was moved from its usual location to help with the event circulation. Christine was thanked for this accommodation. This year a larger budget was available, which helped with setup and tearing down of exhibits, as well as outreach. There was greater emphasis on climate protection at this year's event.

6.3. MTC 2035 report (from Regional Bicycle Working Group)*

Ms. March referred to the handout provided by the MTC's Regional Bicycle Working Group. The handout presented the proposed breakout of funding for the various programs, including those for

bicycle and pedestrian projects. It is likely that some of the funding sources cited may be reduced in light of the current economy.

6.4. Community Based Transportation Plans/Lifeline*

Ms. March announced that the MTC is funding three new Community Based Transportation Plans, identifying Roseland, the Russian River area, Central Sonoma Valley, and parts of Healdsburg as "Communities of Concern" (populations of low-income and minorities). The Roseland CBTP was approved by the SCTA in 2007. MTC is now providing \$180,000 in funding to complete CBTPs for the remaining three areas. It was determined that these plans would be done in-house with the assistance of Matt Stevens of the Results Group for public outreach.

Staff will begin with the Russian River CBTP. The three remaining plans are projected to be completed within approximately 18 months. Ms. March noted that Steven Schmitz will be assisting with the transit analysis, and bicycle and pedestrian parts of each of the CBTPs.

The CBTPs are supportive of the goals of the Lifeline Transportation Program. There is significantly more funding available this year (approximately \$4,000,000) than last year. Funding sources have changed; these include Job Access Reverse Commute (JARC), State Transit Assistance (STA), and Proposition 1B. There no longer is CMAQ funding under this program, thus one source of funding for bicycle and pedestrian projects is no longer available through this source. Funding is principally for transit, although other non-profits may apply.

Ms. March stated that the call for TFCA projects could be early. Staff is working with the Bay Area Air Quality Management District to establish an easier process and get a fund estimate that is more fixed when a call for projects is released so that it does not have to be adjusted. She encouraged Committee members to be working with their respective committees to consider the types of projects they will want to submit for TFCA and TDA Article 3 funding. She also encouraged applicants for TFCA funding to allow the maximum time granted to complete projects, so as to meet deadlines. There is no down side to completing projects early; however, there is to completing projects after reported deadlines.

7. Other Business / Comments / Announcements

Ms March reported that SCTA has been actively engaged in drafting the Comprehensive Transportation Plan, under Janet Spilman's lead. This will be coming before the Board at their next meeting. There is significant emphasis on greenhouse gas emission reduction, which is new and is a credit to the Board's leadership. Chris Barney has worked on the modeling part, which is very interesting. People were referred to the Board agenda packet to see this work.

Ms. March noted that the next CBPAC meeting is scheduled for November 4, due to Thanksgiving, Veterans Day, and the Transit Paratransit Coordinating Committee meeting schedule.

Mr. Roberson announced that as a result of the Bicycle Festival a parent approached the school about providing bicycle racks in an effort to encourage children to ride their bicycles to school. The school said they would be unable to pay for this. He inquired as to any possible grant programs that may assist in funding bicycle racks. Ms. Culver stated that the Sonoma County Bicycle Coalition has had numerous requests for bicycle racks. Discussion followed regarding potential funding sources. Many of these programs require that the bicycle racks be for use by the general public, and whether the result would be fewer automobiles on the road. Gary Helfrich of PRMD suggested a program used by several local park districts, to obtain fabricated park benches. He suggested doing this for bicycle racks to reduce costs, and stretch funding. Chair Schmitz recommended that Mr. Roberson have City staff contact the Bay Area Air Quality Management District to inquire about possible grant programs.

Chair Schmitz announced that he will not be seeking to be Chair next year. Fabian Favila was recommended to be the next Chair.

Ms. Culver distributed the newest version of the "Safe Routes to School" brochure.

Ms. March inquired about the idea of a joint meeting of the Transit Paratransit Coordinating

Committee and the Countywide Bicycle and Pedestrian Advisory Committee, noting that these committees deal with some of the same issues, such as pedestrian and bicyclist access to transit. This was discussed briefly and may be revisited at a later date.

8. Adjourn – ACTION There being no further business, the meeting was adjourned at 2:47 p.m.



Staff Report

To: Countywide Bicycle & Pedestrian Advisory Committee (CBPAC)
From: Lynne March, Transportation Planner
Re: Project status update for Transportation Fund for Clean Air (TFCA) and Transportation Development Act, Article 3 (TDA3)
Date: November 4, 2008

Expenditure status, as of October 15, 2008, of **TFCA** and **TDA3** projects *not* fully expended (08/09 cycle projects have been added to this list):

Cloverdale	
TDA 3 Project: Bicycle Lane Striping (07-0010-57)	
Funds Originally Programmed: \$50,000	Funds Expire: 06/30/09
Funds Expended \$0	Funds Remaining \$50,000
TDA 3 Project: Bicycle Lane Striping (09-0010-16)	
Funds Originally Programmed: \$42,000	Funds Expire: 06/30/11
Funds Expended \$0	Funds Remaining \$42,000
Petaluma	
TFCA Project: Transit/Bike Marketing Program (07-SON-04)	
Funds Originally Programmed: \$143,528	Funds Expire: 12/26/09
Funds Expended \$5,384	Funds Remaining: \$138,144
TDA 3 Project: Petaluma Boulevard North (08-0010-01)	
Funds Originally Programmed: \$156,727	Funds Expire: 06/30/10
Funds Expended \$0	Funds Remaining \$156,727
Rohnert Park	
TDA 3 Project: Copeland Creek Multi-Use Path Overlay (09-0010-19)	
Funds Originally Programmed: \$142,000	Funds Expire: 06/30/11
Funds Expended \$0	Funds Remaining \$142,000

TDA 3 Project: Copeland Creek Multi-Use Trail (09-0010-20)	
Funds Originally Programmed: \$30,000	Funds Expire: 06/30/11
Funds Expended \$0	Funds Remaining \$30,000
Santa Rosa	
TFCA Project: Student Pass Subsidy (07-SON-03)	
Funds Originally Programmed: \$88,000	Funds Expire: 12/26/09
Funds Expended \$52,337	Funds Remaining \$35,663
TFCA Project: Voluntary Trip Reduction Program (07-SON-02)	
Funds Originally Programmed: \$144,901	Funds Expire: 12/26/09
Funds Expended \$136,420	Funds Remaining \$8,481
TFCA Project: Student Pass Subsidy (08-SON-03) Contract Pending	
Funds Originally Programmed: \$88,000	Funds Expire: Funds not yet received
Funds Expended \$0	Funds Remaining \$88,000
TFCA Project: Santa Rosa Free Ride Program (08-SON-04) Contract Pending	
Funds Originally Programmed: \$189,856	Funds Expire: Funds not yet received
Funds Expended \$0	Funds Remaining \$189,856
TDA 3 Project: Santa Rosa Bicycle/Pedestrian Plan (08-0010-02)	
Funds Originally Programmed: \$248,934	Funds Expire: 06/30/10
Funds Expended \$80,800	Funds Remaining \$168,134
TDA 3 Project: Sonoma Ave. Class II Bike Lanes & Public Education Campaign (09-0010-21)	
Funds Originally Programmed: \$31,500	Funds Expire: 06/30/11
Funds Expended \$0	Funds Remaining \$31,500
Sonoma County	
TFCA Project: CNG Fueling Station Expansion (03-SON-05)	
Funds Originally Programmed: \$270,000	Funds Expire: Extended to 10/31/08
Funds Expended \$189,054	Funds Remaining \$80,946
TFCA Project: Transit Marketing Program (07-SON-01)	
Funds Originally Programmed: \$158,609	Funds Expire: 12/26/10
Funds Expended \$13,202	Funds Remaining \$145,407

TFCA Project: Transit Marketing Program (08-SON-02) Contract Executed	
Funds Originally Programmed: \$89,485	Funds Expire: Not yet received
Funds Expended \$0	Funds Remaining \$89,485
TFCA Project: Cotati Intermodal Facility (06-SON-02)	
Funds Originally Programmed: \$32,000	Funds Expire: 10/16/08 Extension Request
Funds Expended \$16,971	Funds Remaining \$15,029
TFCA Project: Cotati Intermodal Facility (08-SON-01) Contract Executed	
Funds Originally Programmed: \$360,000	Funds Expire: Not yet received
Funds Expended \$0	Funds Remaining \$360,000
TFCA Project: Multi-Agency Bus Stop Info (06-SON-03)	
Funds Originally Programmed: \$30,000	Funds Expire: 10/16/08
Funds Expended \$13,924	Funds Remaining \$16,076
TDA 3 Project: Santa Rosa Creek Trail, Reach F (Son Regional Parks) (08-0010-03)	
Funds Originally Programmed: \$100,000	Funds Expire: 06/30/10
Funds Expended \$0	Funds Remaining \$100,000
TDA 3 Project: Central Sonoma Valley Trail (09-0010-23)	
Funds Originally Programmed: \$50,000	Funds Expire: 06/30/11
Funds Expended \$0	Funds Remaining \$50,000
TDA 3 Project: Share the Road Bicycle Caution Signs (09-0010-24)	
Funds Originally Programmed: \$5,000	Funds Expire: 06/30/11
Funds Expended \$0	Funds Remaining \$5,000
TDA 3 Project: Unincorporated Bicycle & Pedestrian Plan (09-0010-25)	
Funds Originally Programmed: \$20,000	Funds Expire: 06/30/11
Funds Expended \$0	Funds Remaining \$20,000
TDA 3 Project: Arnold Drive Multi-Use Pathway (09-0010-22)	
Funds Originally Programmed: \$100,000	Funds Expire: 06/30/11
Funds Expended \$0	Funds Remaining \$100,000

Healdsburg	
TDA 3 Project: Foss Creek Pathway Segment 3 (09-0010-18)	
Funds Originally Programmed: \$110,000	Funds Expire: 06/30/11
Funds Expended \$0	Funds Remaining \$110,000
TDA 3 Project: Healdsburg Ave, Grove St, & Rosewood Drive Class II Bike Lane Re-striping (09-0010-17)	
Funds Originally Programmed: \$18,000	Funds Expire: 06/30/11
Funds Expended \$0	Funds Remaining \$18,000
Windsor	
TFCA Project: Old Redwood Highway Bicycle Lanes (07-SON-05)	
Funds Originally Programmed: \$79,964	Funds Expire: 12/26/09
Funds Expended \$0	Funds Remaining \$79,964
TFCA Project: Town Center Bicycle Lockers (08-SON-05) Contract Executed	
Funds Originally Programmed: \$4,000	Funds Expire: Not yet received
Funds Expended \$0	Funds Remaining \$4,000
TFCA Project: Mitchell Lane Class II Bicycle Lanes (08-SON-06) Contract Executed	
Funds Originally Programmed: \$10,400	Funds Expire: Not yet received
Funds Expended \$0	Funds Remaining \$10,400
TDA 3 Project: Pedestrian Signal Indication Enhancement (08-0010-05)	
Funds Originally Programmed: \$41,863	Funds Expire: 06/30/10
Funds Expended \$0	Funds Remaining \$41,863
SCTA	
TDA 3 Project: Countywide Bicycle & Pedestrian Master Plan /GIS Mapping (07-0010-59)	
Funds Originally Programmed: \$120,402	Funds Expire: 06/30/09
Funds Expended \$111,212	Funds Remaining \$9,190

Staff Report

To: Countywide Bicycle & Pedestrian Advisory Committee
From: Lynne March, Transportation Planner
Re: ***Countywide Bicycle & Pedestrian Master Plan*** Update
Date: November 4, 2008

The individual plans that are each a part of the *Countywide Bicycle & Pedestrian Master Plan* are gradually working their way through the jurisdictional approval processes.

The following are the anticipated adoption dates for each plan.

Jurisdiction	Anticipated Adoption
<i>Cotati</i>	???
<i>Town of Windsor</i>	<i>November 19</i>
<i>County of Sonoma</i>	<i>Spring 2009</i>

Five plans have been adopted to date. These are:

Jurisdiction	Adoption Date
<i>Sebastopol</i>	<i>May 6, 2008</i>
<i>Cloverdale</i>	<i>July 23, 2008</i>
<i>Sonoma</i>	<i>September 3, 2008</i>
<i>Rohnert Park</i>	<i>September 23</i>
<i>Healdsburg</i>	<i>October 20</i>

It is anticipated that the *Regional Bicycle Plan* will be made available for review in **November**. SCTA will need each jurisdiction's most current project list when this MTC comment period opens.

ACTION REQUESTED:

The Steering Committee should expect that when the regional input is requested, entities will again be asked for their most current project lists (hopefully this will be one and the same as the adopted project lists). **Petaluma and Santa Rosa** input will also be requested.

Please provide your final map changes to me and Chris Barney after final Council/BOS changes. The adopted plans and maps will be posted on the SCTA website.



Staff Report

To: Countywide Bicycle and Pedestrian Advisory Committee (CBPAC)

From: Lynne March, Transportation Planner

Re: Meeting Schedule for 2009: 1/27, 3/24, 5/26, 7/28, 9/22, & 11/10

Date: November 4, 2008

The anticipated meeting schedule for 2009 follows. Occasionally changes or additional meetings are necessary. CBPAC meets every other month (6 times a year), typically on the 4th Tuesday between 1:30 and 2:30 PM (November meeting will be on 2nd Tuesday).

January

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		



Staff Report

To: Countywide Bicycle and Pedestrian Advisory Committee (CBPAC)

From: Lynne March, Transportation Planner

Re: Election in January of CBPAC Officers for 2009

Date: November 4, 2008

Issue: The election of the Chair and Vice Chair of the CBPAC for 2009 will take place at the January meeting of the CBPAC.

Background:

The committee's purpose is to provide technical assistance to the Sonoma County Transportation Authority (SCTA) related to bicycle and pedestrian planning and funding. The CBPAC meetings serve as a forum for the exchange of information about bicyclist and pedestrian issues and to coordinate efforts countywide.

Officers: SCTA's Ordinance No.3 requires that a Chair and Vice Chair be elected at the first meeting of the year to lead the CBPAC during the calendar year. Officers must be members of the CBPAC. There are no other requirements or term limits.

Steven Schmitz has been Chair during 2008, as well as several years prior. In September he stated his desire to step-down from the Chair position, which he has served well in. **Wendy Atkins** has graciously volunteered to be a candidate for this position.

Fabian Favila has served as Vice-Chair during 2008. A candidate(s) is needed for this position.

Organization: The officers elected in January are to accept responsibility for conducting the CBPAC meetings, as well as representing the CBPAC before the SCTA Board and at other venues as necessary.

Meetings: There are to be approximately six regular meetings of the CBPAC in 2009. Additional meetings are scheduled as the need arises.

Membership: The membership of CBPAC is designated as up to twenty (20) members, based on the ten (10) jurisdictions of Sonoma County (the County and its nine city/town entities). Each jurisdiction may appoint a staff person and citizen representative. Regional agencies are considered ex-officio, non-voting members.

Voting: Each member, excluding non-voting members, shall have one vote on any matter to come before the committee for a vote. SCTA, however, urges the CBPAC to reach consensus on issues. If consensus is not reached, a minority opinion report can and should be made at the SCTA Board meeting if the issue is to go to the Board for a decision.