

**Technical Advisory Committee**

**AGENDA**

**May 27, 2004 – 1:30 pm**

SCTA Conference Room  
520 Mendocino Avenue, Suite 240A, Santa Rosa, California

**Directors**

**Paul Kelley, Chair**  
Sonoma County

**Robert Jehn, V. Chair**  
Cloverdale

**Steve Allen**  
Windsor

**Bob Blanchard**  
Santa Rosa

**Joe Costello**  
Sonoma

**Patricia Gilardi**  
Cotati

**Mike Healy**  
Petaluma

**Linda Kelley**  
Sebastopol

**Mike Kerns**  
Sonoma County

**Lisa Schaffner**  
Healdsburg

**Tim Smith**  
Sonoma County

**Vicki Vidak-Martinez**  
Rohnert Park

**SCTA Staff**

**Suzanne Wilford**  
Executive Director

**Patrice Siefers**  
Deputy Director of  
Projects & Programming

**Janet Spilman**  
Sr. Transportation Planner

**Elijah Henley**  
Sr. Transportation Planner

**Marge Franco**  
Executive Assistant

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**ITEM**

- I. Public Comment
- II. Approval of Minutes – April 22, 2004 – **ACTION**
- III. Reports – **INFORMATION/DISCUSSION**
  - A. SCTA Staff Report – SMART Update, Traffic Model Update
  - B. MTC Report
- IV. Update on Caltrans Projects – **DISCUSSION/ACTION**
  - A. PSR and Interchange issues
  - B. Aesthetic Issues on 101 Projects
- V. Cycle 2 Federal Funds – STP Projects – **DISCUSSION/ACTION**
  - A. Review scoring of projects
  - B. Develop final recommendation for SCTA
- VI. Comprehensive Transportation Plan – **DISCUSSION/ACTION**
  - A. Comments on draft 2004 CTP
- VII. Amending the MTS – **DISCUSSION/ACTION**
  - A. Review of functional classification system
  - B. Identify process for amending MTS list of projects
- VIII. Sales Tax Measures and Regional Impact Fees – **DISCUSSION**
- VIII. Other Business/Comments/Announcements
- IX. Adjourn – **ACTION**

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The next **S C T A** meeting will be held **June 14, 2004**  
The next **T A C** meeting will be held **June 24, 2004**

DISABLED ACCOMMODATION: If you have a disability that requires the agenda materials to be in an alternate format or that requires an interpreter or other person to assist you while attending this meeting, please contact SCTA at least 72 hours prior to the meeting to ensure arrangements for accommodation.

# TECHNICAL ADVISORY COMMITTEE

**MINUTES**  
**April 22, 2004**

## ATTENDEES

Nancy Adams, City of Santa Rosa	Darrin Jenkins, City of Rohnert Park
Erik Alin, Caltrans District 4	Sue Kelly, City of Sebastopol
Mona Babauta, City of Santa Rosa	Lisa Klein, MTC
Ed Baker, City of Santa Rosa	Pat Siefers, SCTA
Gene Benton, City of Santa Rosa	Janet Spilman, SCTA
John Bonnoitt, City of Sonoma	Steve Urbanek, Sonoma County Public Works
Seana Gause, Caltrans	Paul Wade, Town of Windsor
Craig Goldblatt, MTC	Suzanne Wilford, SCTA

## ITEM

### I. Public Comment

There were no public comments.

### II. Approval of Minutes – March 25, 2004 – **ACTION**

The minutes were approved unanimously with a revision to the minutes in item VII.B first paragraph changing the wording of “Now subsurface digging is required” to “Now subsurface digging may be required”.

### III. Reports – **INFORMATION/DISCUSSION**

#### A. SCTA Staff Report – 04/05 Budget, TEA-21 update

Ms. Wilford reviewed a table listing local contributions for the Cities and County that will go to the Board in May as part of the preliminary proposed SCTA FY04/05 Budget.

Ms. Wilford handed out a memo to interested parties that address Highway 101 funding from the federal government and letters of support. There is a possibility to receive funding under a new program created in the House version of the bill that is now in conference committee. Staff has been asked to get letters of support from the community. The TAC's assistance is requested in faxing a letter of support to four or five of Sonoma County representatives.

Ms. Spilman mentioned the SCTA Board approved the TFCA and TDA Article 3 program of projects. Staff is in the process of preparing the projects for the next step, which is submission to MTC. Ms. Spilman asked the TAC members to send to her any outstanding pieces of these projects. These projects will be submitted by the end of the month.

Ms. Spilman announced that the SCTA Website has expanded to include a password protected web page made available to TAC members only. The TAC will be sent an email with the then new SCTA/TAC website address, user id and password.

B. MTC Report

Mr. Goldblatt of MTC, reported on the development of the new 2005 Transportation Improvement Program. MTC anticipates the new TIP will be adopted by the end of July.

A letter went out to Transit operators and Cities requesting them to look at what is in the current TIP and to make updates or changes to the documents. The MTC deadline is April 30, 2004.

Ms. Siefers mentioned that she has copies of the TIP forms for each jurisdiction and will provide them to the city and county representatives after the meeting to complete and return back to Ms. Siefers for submission to MTC.

Mr. Goldblatt went over the structure of cycle 2 and the schedule of the various components of the federal money. Most of the components as MTC programs them become TIP amendments to the new TIP. If MTC needs to program federal money from the reauthorization then TIP amendments would be made and changes are then made to that document.

Mr. Goldblatt stated that the issue is conformity especially for capacity increasing projects. What MTC will be programming is part of the reauthorization. These programs you have are not capacity increasing projects and there is no problem amending them in. There would be a problem if we were talking about new capacity increasing projects then air quality conformity would need to be done on the entire MIP document. When streets and roads rehab or bicycle programs are amended they are exempt projects and do not require air quality conformity of the TIP.

Mr. Goldblatt handed out copies of Section VII Second Cycle Programming Policies that will go to the MTC Commission and briefly reviewed the Specific Program Policies Summary timetable within the document.

Ms. Klein of MTC announced there would be a call for projects in May for the TLCHIP Program. MTC has scheduled a series of workshops for HIP applications. The dates are May 25, 2004 and June 21, 2004 in Oakland, June 2, 2004 in San Carlos, and June 15, 2004 in Suisun City. Another workshop has been set up for May 19, 2004 in Petaluma for SMART growth and about policy levels and review of funding opportunities. There will be a call for projects for Regional Bike Pedestrian projects in the fall.

Ms. Klein reported that there would be \$200 million over in the life of the RTP for the Regional Bike Pedestrian. The Sonoma County share is \$14 million over the life of the program. There may be some issues with eligibility with the Regional Bike Plan. The project would have to be consistent with the Plan. And MTC is working on eligibility criteria for adoption in July. There will be a call for projects in the fall in November 2004.

IV. Update on Caltrans Projects – **DISCUSSION/ACTION**

Ms. Gause of Caltrans reported that the Sonoma 101 environmental document for Highway 12 to Steele Lane is complete and ready for distribution. The PS&E is ready to go by the end of the month for the 12 to Steele Lane segment.

Caltrans is in the middle of environmental planning for Highway 116.

Ms. Wilford reported on the status of the proposed three interchange concepts; Airport and Fulton, Cotati and Railroad that will help the main line operations.

Ms. Siefers mentioned that website for Highway 101 North and South Project will be available the first week of May 2004.

V. Regional Transportation Plan – **DISCUSSION/ACTION**

A. Proposed list of projects

Ms. Spilman handed out the Draft of the 2005 RTP Project List and asked the TAC to review the Track 1 and Big Tent projects on the list before it is presented to the SCTA Board meeting on May 10, 2004.

B. Countywide Transportation Plan Schedule

Ms. Spilman asked if there was any updates and new information to be added to the road rehab section of the Countywide Transportation Plan since so much work has gone into the streets and roads issue.

Mr. Urbanek and Mr. Baker volunteered to work with Ms. Spilman on reviewing the asset values in the chart to determine if the numbers require updating.

VI. Countywide Transportation Plan – **DISCUSSION/ACTION**

Ms. Spilman announced that the Countywide Transportation Plan is now called the Comprehensive Transportation Plan. The Countywide Transportation Plan will be posted to the SCTA TAC web page. An advance notification email message will be sent out to TAC members when the CTP is available on the web for their access.

VII. Transportation Funding Programs – **DISCUSSION/ACTION**

A. Cycle 2 Federal Funds – STP/CMAQ Call for Projects

Ms. Siefers reported that staff has prepared a Draft Application for TAC review and begin development of project submittals. Ms. Siefers presented the 2004 STP/CMAQ Application to the TAC. There was much discussion about the amount of detail required on the 2004 submittal form compared to the form used from the previous year. The TAC agreed that the form should be revised to incorporate the 2003 form, extracting the more simplified and relevant data fields into the 2004 form to make the form more efficient for the end user.

There was discussion about the difference between the definition of roadway rehabilitation and reconstruction and what may qualify as meeting the eligibility of MTC's PCI criteria.

The timeline and deadlines of the schedule for the funding program was discussed in detail.

Ms. Wilford proposed a Scoring Committee be formed that would consist of one representative from each of the nine jurisdictions to meet to finalize the application form, and determine the scoring criteria and timeline for the funding program.

There was further discussion and clarification on the scoring criteria elements and eligibility thresholds.

Ms. Wilford stated that the Scoring Committee should meet next week to discuss these issues in more detail.

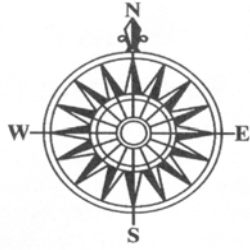
B. 2004 State Transportation Improvement Program (STIP)

VIII. Other Business/Comments/Announcements

IX. Adjourn – **ACTION**

The meeting adjourned at 4:45 p.m.

Respectfully submitted  
Marge Franco  
Executive Assistant



## **Staff Report**

**To:** Technical Advisory Committee, Countywide Bicycle Advisory Committee

**From:** Janet Spilman

**Re:** Comprehensive Transportation Plan

**Date:** May 25, 2004

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### **Issue:**

What is the status of the Countywide Transportation Plan update?

### **Background:**

The Countywide Transportation Plan was last updated in 2001.

Last summer the SCTA hosted Public Planning Sessions in Petaluma, Sebastopol and Santa Rosa. Results of the sessions, presented to the SCTA in October indicated a strong interest in Rail, which was ranked first in importance, followed closely by Bicycle/Pedestrian in second place, with Land Use, Buses, Streets and Roads, and Highways coming in third, fourth fifth and sixth respectively.

### **What is new the 2004 Update**

These results did not indicate a significant change from the public workshops held in 1999 that led to the vision statements of the 2001 CTP, however we have made adjustments to the emphasis and wording of some of the Vision statements. As a result of this feedback and of SCTA priorities, the section on Transportation and Land Use has been enhanced.

Aside from these content changes, the greatest difference in this Plan from the last is in layout. It is more mode oriented and should be easier for the reader to navigate. The Subarea Approach for planning remains prominent.

Last summer the TAC updated the list of projects. Again, no substantial changes were made in the list itself, although some project amounts were adjusted. Following the overall format changes, project lists are now located in sections by mode.

### **Requested action**

Please look over the CTP update. Any changes are requested by Friday, May 28, 2004.